



**Minutes
Work Study Session
Queen Creek Town Council**

Queen Creek Town Hall, 22350 S. Ellsworth Road
Council Chambers
September 15, 2010
5:30pm

1. Call to Order

The meeting was called to order at 5:30pm.

2. Roll Call (one or more members of the Council may participate by telephone)

Council Members present: Benning; Brown; Oliphant; Wheatley; Vice Mayor Barnes and Mayor Barney.

Council Member Alston was absent.

3. Motion to adjourn to Executive Session (to be held in the Saguaro Conference Room of the Development Services Building)for the following purposes:

A. Discussion and consultation for legal advice and to consider the Town's position and instruct its attorney regarding contemplated or pending litigation regarding Santo Vallarta. A.R.S. 38.431.03(A)(3) and (4).

B. Discussion and consultation with the Town Attorney for legal advice regarding the Open Meeting Law. A.R.S. § 38-431.03(A)(3).

Motion to adjourn to Executive Session at 5:31pm (Brown/Benning/Unanimous)

The Work Study Session reconvened at 6:38pm.

ITEMS FOR DISCUSSION These items are for Council discussion only and no action will be taken. In general, no public comment will be taken.

4. Presentation and discussion of Conflict of Interest laws.

Town Attorney Fredda Bisman reviewed the state conflict of interest laws that pertain to elected officials and employees. She provided the definitions for: relative; substantial interest; public contract; financial interest; remote interest; speculative and sympathy. She also said that under the definition of "relative" specific relations are listed. Ms. Bisman advised the Council that if in doubt, to contact the Town Attorney's office and that by doing so, protects the elected official.

There was discussion on declaring or announcing a conflict at a public meeting and refraining from discussion and voting on such matter.

Other provisions of the laws were discussed regarding penalties, disclosure statements and contract provisions.

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5. Discussion on the business incubator feasibility study recommendations.

Economic Director Doreen Cott reviewed the Economic Development Action Plan (FY09-10) regarding business opportunities and challenges to discover what incubator would be best suited for Queen Creek. Ms. Cott discussed the purpose of a business incubator and the importance of local support services.

Management Assistant Kim Moyers discussed the study process: award of grant/Request for Proposals process/interviews of stakeholders by consultant/recommendations. Ms. Moyers reported that Foote Consulting Group (consultant) recommended an Office Business Incubator with the recommendations to use the former water company office space; enlist the Chamber of Commerce as the anchor and resources/services provided by SCORE; SBDC and SBRT.

Council asked if there were plans in regard to how the incubator would run. Ms. Moyers responded that staff from Economic Development would be primary and possibly the Chamber of Commerce could help with day-to-day operation as the anchor business and would be available generally 8-5.

There was discussion on different uses of space such as weekly, day-to-day or by the hour. Also, discussion was held in regard to how the Chamber of Commerce would be compensated for providing services. Ms. Moyers explained that preliminary discussions are being held and the possibility of space in lieu of annual support now given by the Town. Council asked for clarification from the Town Attorney if this would be in conflict with the gift clause. Ms. Bisman responded that the value of services to the Town would negate the gift clause.

Ms. Moyers stated that a program outline would be brought back to Council in November for possible approval.

6. Update on the Arizona Department of Transportation (ADOT) Long Range Transportation Plan – Draft Goals and Objectives.

Discussion was held at the Regular Session.

7. Adjournment

The Work Study was adjourned at 7:05pm.

TOWN OF QUEEN CREEK

Gail Barney, Mayor

Attest:

Jennifer F. Robinson, MMC

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I, Jennifer F. Robinson, do hereby certify that, to the best of my knowledge and belief, the foregoing Minutes are a true and correct copy of the Minutes of the September 15, 2010 Work Study Session of the Queen Creek Town Council. I further certify that the meeting was duly called and that a quorum was present.

Jennifer F. Robinson, MMC

Passed and approved on October 20, 2010