

**Meeting Notes**  
**Parks & Recreation Advisory Committee**  
Town of Queen Creek  
Town of Queen Creek, 22350 S. Ellsworth Road  
San Tan Conference Room  
November 10, 2009  
6 p.m.

1. **Call to Order and Roll Call:** The meeting commenced at 6:04 p.m. Parks and Recreation Advisory Committee Members present: Dru Alberti, Eric Kerr, John Lewis, Nancy Uptain, Daniel Babcock, David Dobbs, Marvin Smith, Jr., Jason Weber. Members Barbara Young, Cathy Miner and Michael Shirley were absent.
2. **Introductions:** Richard H. Dyer, Independent Newspapers.
3. **Public Comment:** None.
4. **Items For Discussion:**
  - A. *Consideration and possible approval of August 25, 2009 minutes.* Item 3E, last line, Vice Chair Dru Alberti clarified there was no meeting held on October 13, and she asked that the records reflect the cancelation of the October 13 meeting and a new meeting date of November 10 be shown. In addition she clarified the meeting reoccurrence to the second Tuesday of each month if needed. A request for a motion for their approval was made. Motion to approve the minutes: John Lewis, seconded by Dan Babcock. Approval: unanimous.
  - B. *Update on Ellsworth Road Widening Project and Sonoqui Wash.* Troy White, CIP Environmental Divisional Manager for the Town of Queen Creek gave a presentation on the status of the road widening of Ellsworth Road with specific emphasis on the box culvert crossings at Ellsworth and Riggs Roads and Ellsworth and Empire. A Power Point presentation was given and an extended question and answer session followed. Main concerns expressed by committee members were the height and length of the equestrian crossing culvert, the particular characteristics of a culvert and those effects on horses and riders. Other issues regarding safety were brought up including appropriate lighting, as well as monitoring the crossings for loitering. Options instead of and/or in addition to the culverts were brought up by committee members.
  - C. *Update on Queen Creek Trail connection from Hawes to Desert Mountain Park.* Troy White, CIP Environmental Divisional Manager for the Town of Queen Creek presented an update on the trail connection. Currently the job is out to bid and work is estimated to start in April and be completed by June or July 2010.

- D. *Department Updates.* An overview of the department's past and upcoming events was presented by Debbie Gomez, Director of Parks and Recreation. There were no questions or comments.
  - E. *Presentation on Open Meeting Law and Citizen Committees.* Tim Lithgow, Management Assistant for the Town of Queen Creek gave a Power Point presentation along with accompanying information on open meeting laws and citizen committees. Presentation included what constitutes a body, core concepts and what is considered a meeting. No questions or comments.
  - F. *Presentation on Fee Philosophy.* A Power Point presentation was given by Joey Perry, Program Supervisor for the Town of Queen Creek. This presentation outlined the methodology used to establish program and facility fees based on the fee philosophy. Fees are reviewed annually and adjustments are made when appropriate to reflect the philosophy. Sports and organization fee philosophies were summarized. It was noted that there is an IGA between Queen Creek Unified School District and the Town of Queen Creek regarding fees.
  - G. *Presentation on Recreation Needs Assessment.* Joey Perry presented the recreation needs assessment. Focus was directed to specific points of information from the survey, e.g. program satisfaction. Debbie Gomez added that the Town is looking into different resources in how to market Parks and Recreation.
  - H. *Presentation on department budget.* Debbie Gomez spoke to the committee about the Town's budget illustrated with a Power Point presentation. It was pointed out that revenues are trending low in some areas. Non-profit organizations applying to the town for funds were discussed and it was pointed out that the requests are now handled by the Town Manager's office rather than through the Parks and Recreation Advisory Committee due to the elimination of the special event assistance program for non-profit organizations. Traditionally those groups include Boys and Girls Club, Kiwanis and London'.
5. **Announcements:** The next meeting of the Parks and Recreation Advisory Committee will be held on January 12, 2010. This meeting will continue with materials needed for orientation of the committee. There will be no December meeting.
6. **Adjournment:** Motion to adjourn meeting: Dru Albert; second: John Lewis. Vote: unanimous. Meeting concluded at 7:52 p.m.

PREPARED BY: Coleen Alonzi, November 11, 2009

PASSED AND APPROVED ON: January 12, 2010

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David Dobbs, PRAC Committee Chair