



TOURNAMENT PERMIT APPLICATION

TOURNAMENT CONTACT INFORMATION	REQUIRED SECTION
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Promoter/Organization:								
Non-Profit Organization?		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50px; text-align: center;">Yes</td> <td style="width: 50px; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">No</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>If yes, Non-Profit 501C3 Certification must be submitted with the application.</i>	
Yes	<input type="checkbox"/>							
No	<input type="checkbox"/>							
Arizona Transaction Privilege Tax License Number:		Federal ID Tax Number:						
Primary Contact Name:		Phone Number:						
Email:		Cell Phone:						
Address:	City/State/Zip:							
Day of Contact Name:		Day of Contact Number:						

TOURNAMENT INFORMATION	REQUIRED SECTION
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Name of Tournament:									
Type of Tournament: <small>Check all that apply.</small>	<input type="checkbox"/> Baseball	<input type="checkbox"/> Soccer	<input type="checkbox"/> Pickleball						
	<input type="checkbox"/> Softball	<input type="checkbox"/> Football	<input type="checkbox"/> Tennis						
	<input type="checkbox"/> Other: _____								
Cost Per Team:		Youth Tournament:		Adult Tournament:					
Cost of Admission:		Ticket Cost:		Open to Public:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50px; text-align: center;">Yes</td> <td style="width: 50px; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">No</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input type="checkbox"/>								
No	<input type="checkbox"/>								
Event Date (Day 1):		Start Time:		End Time:					
Event Date (Day 2):		Start Time:		End Time:					
Event Date (Day 3):		Start Time:		End Time:					
Event Date (Day 4):		Start Time:		End Time:					
Set-Up Date:		Start Time:		End Time:					
Take Down Date:		Start Time:		End Time:					

TOURNAMENT SITE PLAN	REQUIRED SECTION
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Please provide a Tournament Site Plan as a separate attachment.
<p>Please provide a detailed tournament site plan showing any and all tents, structures, electrical details, outside lighting, fencing, traffic control, and fire control methods, and all other details associated with this tournament. The tournament site plan will also need to show location of vendors, food vendors, activities, equipment, activity locations, etc. *For tournaments taking place on Town property, please note that a completed application does not guarantee the facility reservation for your event. It is the responsibility of the Tournament Coordinator to reserve the facility as needed. For facility reservations, availability, and fee information, please call (480) 358-3700. If the tournament is to take place on or include the use of Town owned property, please attach an original copy of a Certificate of Insurance naming the Town of Queen Creek additionally insured for at least the following amounts: bodily injury/personal injury, \$1,000,000 each person, \$2,000,000 each accident, property damage \$500,000 each accident.</p> <p>*For tournaments taking place on private property, the Tournament Coordinator must provide written permission from the property owner. This letter must accompany the application.</p>



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LOCATION DETAILS FRONTIER FAMILY PARK										CHECK IF NA
Event Day 1					Event Day 2					
Ballfields					Ballfields					
# of fields needed (Max 6) Softball		Est # of Teams		Est # of Spectators		# of fields needed (Max 6) Softball		Est # of Teams		Est # of Spectators
Portable Fence (Yes or No)		Fence Distance (200, 225 or 315)		Base Distance		Portable Fence (Yes or No)		Fence Distance (200, 225 or 315)		Base Distance
Field Prep (Once or Twice)						Field Prep (Once or Twice)				
Multipurpose Fields					Multipurpose Fields					
# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators		# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators
Field Prep (Yes or No)		Note: Please provide a diagram of fields with measurements				Field Prep (Yes or No)		Note: Please provide a diagram of fields with measurements		
Pickleball Courts					Pickleball Courts					
Est # of Courts (Max 8)		Est # of Teams		Est # of Spectators		Est # of Courts (Max 8)		Est # of Teams		Est # of Spectators
Sand Volleyball Courts					Sand Volleyball Courts					
Est # of Courts (Max 3)		Est # of Teams		Est # of Spectators		Est # of Courts (Max 3)		Est # of Teams		Est # of Spectators
Event Day 3					Event Day 4					
Ballfields					Ballfields					
# of fields needed (Max 6) Softball		Est # of Teams		Est # of Spectators		# of fields needed (Max 6) Softball		Est # of Teams		Est # of Spectators
Portable Fence (Yes or No)		Fence Distance (200, 225 or 315)		Base Distance		Portable Fence (Yes or No)		Fence Distance (200, 225 or 315)		Base Distance
Field Prep (Once or Twice)						Field Prep (Once or Twice)				
Multipurpose Fields					Multipurpose Fields					
# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators		# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators
Field Prep (Yes or No)		Note: Please provide a diagram of fields with measurements				Field Prep (Yes or No)		Note: Please provide a diagram of fields with measurements		
Pickleball Courts					Pickleball Courts					
Est. # of Courts (Max 8)		Est # of Teams		Est # of Spectators		Est # of Courts (Max 8)		Est # of Teams		Est # of Spectators
Sand Volleyball Courts					Sand Volleyball Courts					
Est. # of Courts (Max 3)		Est # of Teams		Est # of Spectators		Est. # of Courts (Max 3)		Est # of Teams		Est # of Spectators



TOURNAMENT PERMIT APPLICATION

LOCATION DETAILS MANSEL CARTER PARK										CHECK IF NA	
Event Day 1					Event Day 2						
Ballfields					Ballfields						
# of fields needed (Max 4) Baseball		Est # of Teams		Est # of Spectators	# of fields needed (Max 4) Baseball		Est # of Teams		Est # of Spectators		
Field Prep (Once or Twice)					Field Prep (Once or Twice)						
Multipurpose Fields					Multipurpose Fields						
# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators	# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators		
Field Prep (Yes or No)				Note: Please provide a diagram of fields with measurements	Field Prep (Yes or No)				Note: Please provide a diagram of fields with measurements		
Pickleball Courts					Pickleball Courts						
Est # of Courts (Max 4)		Est # of Teams		Est # of Spectators	Est # of Courts (Max 4)		Est # of Teams		Est # of Spectators		
Sand Volleyball Courts					Sand Volleyball Courts						
Est # of Courts (Max 6)		Est # of Teams		Est # of Spectators	Est # of Courts (Max 6)		Est # of Teams		Est # of Spectators		
Tennis Courts					Tennis Courts						
Est # of Courts (Max 6)		Est # of Teams		Est # of Spectators	Est # of Courts (Max 6)		Est # of Teams		Est # of Spectators		
Event Day 3					Event Day 4						
Ballfields					Ballfields						
# of fields needed (Max 4) Baseball		Est # of Teams		Est # of Spectators	# of fields needed (Max 4) Baseball		Est # of Teams		Est # of Spectators		
Field Prep (Once or Twice)					Field Prep (Once or Twice)						
Multipurpose Fields					Multipurpose Fields						
# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators	# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators		
Field Prep (Yes or No)				Note: Please provide a diagram of fields with measurements	Field Prep (Yes or No)				Note: Please provide a diagram of fields with measurements		
Pickleball Courts					Pickleball Courts						
Est. # of Courts (Max 4)		Est # of Teams		Est # of Spectators	Est # of Courts (Max 4)		Est # of Teams		Est # of Spectators		
Sand Volleyball Courts					Sand Volleyball Courts						
Est. # of Courts (Max 6)		Est # of Teams		Est # of Spectators	Est. # of Courts (Max 6)		Est # of Teams		Est # of Spectators		
Tennis Courts					Tennis Courts						
Est # of Courts (Max 6)		Est # of Teams		Est # of Spectators	Est # of Courts (Max 6)		Est # of Teams		Est # of Spectators		



TOURNAMENT PERMIT APPLICATION

LOCATION DETAILS DESERT MOUNTAIN PARK										CHECK IF NA	
Event Day 1					Event Day 2						
Ballfields					Ballfields						
# of fields needed (Max 4) Baseball		Est # of Teams		Est # of Spectators	# of fields needed (Max 4) Baseball		Est # of Teams		Est # of Spectators		
Field Prep (Once or Twice)					Field Prep (Once or Twice)						
Multipurpose Fields					Multipurpose Fields						
# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators	# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators		
Field Prep (Yes or No)		Note: Please provide a diagram of fields with measurements			Field Prep (Yes or No)		Note: Please provide a diagram of fields with measurements				
Sand Volleyball Courts					Sand Volleyball Courts						
Est # of Courts (Max 2)		Est # of Teams		Est # of Spectators	Est # of Courts (Max 2)		Est # of Teams		Est # of Spectators		
Event Day 3					Event Day 4						
Ballfields					Ballfields						
# of fields needed (Max 4) Baseball		Est # of Teams		Est # of Spectators	# of fields needed (Max 4) Baseball		Est # of Teams		Est # of Spectators		
Field Prep (Once or Twice)					Field Prep (Once or Twice)						
Multipurpose Fields					Multipurpose Fields						
# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators	# of Fields Needed (Max 3)		Est # of Teams		Est # of Spectators		
Field Prep (Yes or No)		Note: Please provide a diagram of fields with measurements			Field Prep (Yes or No)		Note: Please provide a diagram of fields with measurements				
Sand Volleyball Courts					Sand Volleyball Courts						
Est. # of Courts (Max 2)		Est # of Teams		Est # of Spectators	Est. # of Courts (Max 2)		Est # of Teams		Est # of Spectators		



TOURNAMENT PERMIT APPLICATION

TOURNAMENT DETAILS	REQUIRED SECTION
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Description of Tournament: Please provide a brief overview of your proposed tournament.

Description of Activities: Please provide a list/outline/description of all activities that will be offered, i.e. food vendors, bounce houses, entertainment, music, etc. As outlined in the vendor guidelines, if you are contracting a vendor to provide services on Town owned property (inflatables companies, stage companies, equipment companies, etc.) they must provide a Certificate of Insurance to the Town of Queen Creek naming the "The Town of Queen Creek" as additionally insured. This must be received by the Town of Queen Creek Recreation Services in the appropriate amount: \$1 million.

Activity Type:	Description:	QTY:

MEDIA INFORMATION	REQUIRED SECTION
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Contact Person for Media/Citizen Questions or Inquiries:			
Cell Phone:		Email:	
Tournament Website:		Tournament Facebook:	

Please provide an outline of your marketing plan. Include how and where the tournament will be promoted and what marketing methods will be used (i.e. social media, flyers, posters, etc.).

PARKING INFORMATION	REQUIRED SECTION
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Is on-site parking available?	Yes		Will off-site parking be utilized?	Yes	
	No			No	
*Off-Site Parking Location:				<i>*If using private property for parking, a letter of approval from the property owner is required.</i>	
Will shuttles be utilized:	Yes		Qty:		Shuttle Company:
	No				
Parking Traffic Plan:	Please provide a Parking/Traffic Plan as a separate attachment.				
Please submit a parking/traffic plan diagram. Traffic Plan/Parking Plan should include the following: detailed ingress and egress, traffic direction, detailed barricade plan if used, available parking, handicapped restricted parking (location and number), total number of parking spaces available for the event.					

DUST MITIGATION	CHECK IF N/A
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Dust Mitigation Plan: A dust mitigation plan is required for unpaved driveways and parking lots. Please describe the dust mitigation technique to be used at the requested tournament (surfaced paved, gravel present, surface to be watered, etc.):



TOURNAMENT PERMIT APPLICATION

TOURNAMENT DETAILS					REQUIRED SECTION			
Will you be using Town restroom facilities?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Start Time:	<input type="text"/>	End Time:	<input type="text"/>
Will you bring in portable facilities?	Yes	<input type="checkbox"/>	No	Qty:	Delivery Date:	<input type="text"/>	Removal Date:	<input type="text"/>
<p><i>*If using Town restroom facilities, upon review of the Tournament Application, contracted services may be required. Should contracted custodial services be required, the Tournament Coordinator would be responsible for the payment of the contracted services fee prior to the tournament. Should services exceed the requested hours, or if any adjustments are requested/made prior to the tournament date, the Tournament Coordinator will be post-billed. **Fee rates will be provided only if contracted services are required* Large multi-day tournaments may require the scheduling and costs associated with contracted custodial staff. These custodial costs will be the responsibility of the host organization.</i></p>								

MEDICAL SERVICES INFORMATION					REQUIRED SECTION		
Private Medical Company On-Site?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Company Name:	<input type="text"/>	
Company Contact:	<input type="text"/>				Company Phone:	<input type="text"/>	
Cell Phone:	<input type="text"/>				Email:	<input type="text"/>	
<p>Please provide an outline of your medical/first aid plan. Include how you will handle any injuries or major incidents that occur.</p>							

TRAFFIC PLAN	CHECK IF N/A
<p>A traffic plan is required for any tournament that involves road closures.</p>	
<p>Traffic Plan Process:</p> <ol style="list-style-type: none"> 1. Complete & Submit a Traffic Plan Application. 2. Submit a copy of your route/road closure with your completed application. 3. Contract with a Traffic/Barricade Company that will be responsible for creating a traffic plan, providing the barricades, and for setup/removal of the barricades. 4. Provide a copy of your detour route and public notification plan for residents. 5. Provide the time frame for the closure including setup and removal of the barricades. 	

VENDOR INFORMATION							CHECK IF N/A
Number of Vendors:	Food:	Qty:	Vendors (sales)	Qty:	Vendors (information):	Other:	Qty:
Type of Vendor(s): Check all that apply.	<input type="checkbox"/> Exhibition	<input type="checkbox"/>	<input type="checkbox"/> Merchandise	<input type="checkbox"/>	<input type="checkbox"/> Craft	<input type="checkbox"/>	Other:
	<input type="checkbox"/> Beverage	<input type="checkbox"/>	<input type="checkbox"/> Entertainment	<input type="checkbox"/>	<input type="checkbox"/> Food	<input type="checkbox"/>	
<p><i>*The Tournament Coordinator is responsible for submitting Special Event Coordinator Permit Form and food vendor names to the Maricopa County Health and Environmental Services Department. The Town of Queen Creek does not process this paperwork, this falls under the responsibility of the Tournament Coordinator and is required any time food vendors are present at a tournament or if the Tournament Coordinator is the vendor who is providing the food. The form can be submitted https://www.maricopa.gov/631/Environmental-Services.</i></p> <p><i>*30 days prior to the approved tournament, a list of all participating vendors (with contact information) must be submitted to the Town. The following information must be provided for each vendor: Vendor Business Name, Phone Number, Email Address, Vendor Type, and Arizona Transaction Privilege Tax Number (applicable to any vendors who are selling items).</i></p> <p><i>*Included in the vendor guidelines you will find food vendor guidelines that are set forth by the Fire Marshall. Please share these guidelines with your vendors as this is what the Fire Marshall will use when inspecting the food booths.</i></p>							

SECURITY INFORMATION					CHECK IF N/A	
Private Security Company On-Site?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Company Name:	<input type="text"/>
Company Contact:	<input type="text"/>				Company Phone:	<input type="text"/>
Cell Phone:	<input type="text"/>				Email:	<input type="text"/>



TOURNAMENT PERMIT APPLICATION

# of Security Personnel:		# of Armed Security Personnel:	
*Will you be requesting off duty Queen Creek Police Department Officers?		<input type="checkbox"/> Yes <input type="checkbox"/> No	*Fees Applicable
<p>*The Queen Creek Police Department will review your security plan and make a final determination of the minimum number of sworn police officers and/or licensed private security guards required to adequately staff your event and ensure the safety of participants. Once Queen Creek Police Department signs off on the event's security plan, you will need to submit the request for officers with the approved security plan requirements through Off Duty Management Portal.</p>			

ENTERTAINMENT/AMPLIFIED SOUND							CHECK IF N/A
Will there be amplified sound?	<input type="checkbox"/> Yes	Start Time:		End Time:			
	<input type="checkbox"/> No						
Will there be a sound check?	<input type="checkbox"/> Yes	Start Time:		End Time:			
	<input type="checkbox"/> No						
Will there be a stage?	<input type="checkbox"/> Yes	Stage Size:		Stage Size:		<input type="checkbox"/> Qty:	
	<input type="checkbox"/> No					<input type="checkbox"/> Qty:	
Description of stage activity:							

FIRE SAFETY INFORMATION							CHECK IF N/A
Pyrotechnics:	<input type="checkbox"/> Yes	Fireworks:	<input type="checkbox"/> Yes	Other:	<input type="checkbox"/> Yes	Description of Other:	
	<input type="checkbox"/> No		<input type="checkbox"/> No		<input type="checkbox"/> No		
Fireworks/Other Company:							
Start Time:		Provide details on display (shell size, fall out area, etc.).					
End Time:							
Open Fire:	<input type="checkbox"/> Yes	Describe the location and nature of the fire.					
	<input type="checkbox"/> No						
<p>Fireworks/pyrotechnics/open fire/other must be approved by the Town of Queen Creek. A pyrotechnics and/or fireworks permit request form may be required. Upon review of the Tournament Application, staff will provide you with a copy of the fireworks/pyrotechnics application for your review. Please note that there are fees associated with these applications.</p>							

TENT/CANOPY INFORMATION							CHECK IF N/A
Tents:	<input type="checkbox"/> Yes	Quantities:	<input type="checkbox"/> 10'x10'	<input type="checkbox"/> 15'x15'	<input type="checkbox"/> 20'x20'	Other:	
	<input type="checkbox"/> No						
How will tents be secured?		Please note staking of tents is not permitted on Town owned facilities.					
<p>Any tents over 1600 sq. ft. must have a Tent-Canopy Permit Application and Temporary Use Application Submitted. Upon review of the Tournament Application, staff will provide you with a copy of the tent application for your review. Please note that there are fees associated with these applications.</p>							

CLEAN UP PLAN	REQUIRED SECTION
<p>Please provide an outline of your clean-up plan: It is the responsibility of the Tournament Coordinator to ensure trash is picked up during and at the conclusion of the tournament. The Tournament Coordinator is responsible for all trash on the tournament site and any trash associated with the tournament, tournament patrons, or spectators that impact the surrounding area, adjacent streets, right-of-way, neighborhood homeowner's property, schools, or businesses.</p>	



TOURNAMENT PERMIT APPLICATION

GENERATOR INFORMATION						CHECK IF N/A	
Trailer Mounted Generator:	Yes		Qty:	Generators:	Yes		Please review the vendor information/requirements for additional information.
	No				No		

REQUIRED FORMS CHECKLIST		REQUIRED SECTION
Please check off the boxes in the status column to confirm submission. For forms that are not applicable, please indicate N/A.		
Status	Form/Application/Supplemental Documentation	Notes (Office Use)
<input type="checkbox"/>	Tournament Application (Required)	
<input type="checkbox"/>	Event Site Plan (Required)	
<input type="checkbox"/>	Certificate of Insurance (Required)	
<input type="checkbox"/>	Parking/Traffic Control Plan Diagram (if applicable)	
<input type="checkbox"/>	Vendor List (if applicable)	
<input type="checkbox"/>	Tent/Canopy Permit Application (if applicable)	
<input type="checkbox"/>	Display of Fireworks/Pyrotechnics (if applicable)	

EQUIPMENT CHECKLIST			REQUIRED SECTION
Please check off boxes to confirm which items will be utilized for the tournament. For items that are not applicable, please indicate N/A.			
<input type="checkbox"/>	Balloons	<input type="checkbox"/>	Portable Restrooms
<input type="checkbox"/>	Bleachers	<input type="checkbox"/>	Signs/Banners
<input type="checkbox"/>	Carnival Rides	<input type="checkbox"/>	Sound Truck
<input type="checkbox"/>	Chairs & Tables	<input type="checkbox"/>	Stage
<input type="checkbox"/>	Extension Cords	<input type="checkbox"/>	Trash Receptacles
<input type="checkbox"/>	Fencing	<input type="checkbox"/>	Combustible Materials
<input type="checkbox"/>	Food Carts/Vehicles	<input type="checkbox"/>	Compressed Gas
<input type="checkbox"/>	Inflatables	<input type="checkbox"/>	Fire Extinguishers
<input type="checkbox"/>	Light Towers	<input type="checkbox"/>	Gasoline
		<input type="checkbox"/>	Other
*The following information must be provided for each contracted/hired equipment vendor: Vendor/Business Name, Phone Number, Email Address, and Description of Services Provided. Upon review of equipment list, the Town of Queen Creek may require a Certificate of Insurance from contracted vendors.			

SUBMISSION INFORMATION
*Applications can be submitted in-person or emailed to jeff.molner@queencreekaz.gov
*Please note that a completed application does not guarantee the facility reservation for your tournament. It is the responsibility of the Tournament Coordinator to reserve the facility as needed. Reservations are accepted on a first come first served basis and are dependent upon availability. You can call our facility at (480) 358-3700 to check availability and come in-person to pay for your permit.
Make Reservation and Bring Application to:
Library Recreation Annex (SE Corner Entrance) 21802 S. Ellsworth Rd. Queen Creek, AZ 85142 8 a.m. – 7 p.m. Monday – Thursday 8 a.m. – 3 p.m. Friday or email Jeff.molner@queencreekaz.gov



REC LIABILITY WAIVER	REQUIRED SECTION
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In consideration of my voluntary participation in the Program listed above (“Program”) at facilities within the Town of Queen Creek (“Town”), the undersigned participants and/or participant’s parents and/or guardians (collectively, “Participants”) agree as follows:

1. **Assumption of Risk.** I acknowledge that participation in the Program involves risk (both known and unknown) of physical injury, mental stress, and damage or destruction of personal property. I agree to assume all risks associated with the Program, including the risk of equipment malfunction, defect in design, as well as those risks arising from improper or negligent operation or use of equipment or any implementation or supervision of Program activities.
2. **Medical Condition.** I represent and warrant that Participant has no physical or mental infirmity or condition which will prevent Participant from Participation or creates additional risk through Participation. I agree that it is my responsibility to stop my participation if I have any indication that it might be unsafe or detrimental to my wellbeing. I agree to notify the Town immediately of any problems encountered while participating in the Program.
3. **Release and Waiver.** I hereby release and waive any claims that I may have against the Town, its officers, volunteers, officials, employees, agents, and elected officials (collectively, the “Town Parties”) for any physical injury, death, or property damage I experience arising out of participating in the Program, including claims based in negligence.
4. **Indemnification.** I do hereby, for myself, my heirs, executors and assigns, agree to indemnify and hold harmless the Town, its employees, volunteers, officials, agents, and elected officials, from any and all liability for any damage or injury which may occur or result, regardless of the cause, from my participation in the Program, including without limitation for injury, death, damage, and/or other liability of any nature arising out of or relating to the Program. This release of liability and agreement shall apply to any claim, demand, suit, or right of action that might accrue to myself, my heirs, and my personal representatives, including claims of negligence. I agree to participate in the Program with full knowledge of the conditions contained herein. I agree not to seek contribution or indemnification from the Town or Town Parties if I am sued by any party in connection with my participation in the Program.
5. **Images; Recordings.** I consent to the unrestricted use of my image and/or my name, in connection with the Program or any person authorized by the Town, including, without limitation, any photographs, audio or video recordings, interviews, videotapes, or motion pictures whether for television, radio, internet, or print media.
6. **Consent of Parent/Guardian.** (If Participant is a minor) The undersigned is the parent or legal guardian (“Parent/Guardian”) of the Participant. Parent/Guardian consents that the Participant may participate in the League and hereby executes this Waiver and Release on his/her behalf. Parent/Guardian affirmatively states that Participant complies with any and all requirements for participation in the League. Parent/Guardian agree to hold the Town and Town Parties free and harmless from any loss, liability, damage, cost, or expense that they may incur as a result of the death, injury, or property damage that Participant or the undersigned may sustain from participation in the Program.
7. **COVID-19/Protecting Participants Release and Indemnity:**
 - a. I agree that I and all other Participants and/or persons in my family involved in any way in the Program will fully comply with all federal, state, county, and Town ordinances, codes, rules, regulations, executive and/or emergency orders, and to strictly follow the protocols as directed by the Centers for Disease Control and Prevention, the United States Department of Labor Division of Occupational Safety and/or the Arizona Department of Health Services, arising from, addressing, or related to COVID-19 and/or any other threats to public health.
 - b. I agree that the releases, waivers, and indemnities set forth in 3, 4, and 6 above apply equally to any and all claims, loss, cost, damage, and/or expense arising from or related to my or any Participant’s, spectator’s, or other person’s failure to comply therewith or otherwise related to exposure during or in connection with the permitted event.
 - c. I agree that effective physical distancing and proper hygiene can only be accomplished through personal responsibility and it is each person’s individual duty to protect themselves, their families, and the community, and doing so is the sole responsibility of myself, Participant (if other than me), the other participants, and the other parties involved in the Program, not the responsibility of the Town.

Print Name:	Signature:	Date:



TOURNAMENT REQUIREMENTS

REQUIRED SECTION

Tournament Name

1. Major tournaments conducted within the Town of Queen Creek must submit a Tournament Application a minimum of 60 days prior to the tournament. Tournament Applications received after this time frame may not be approved.
2. After the applicant receives a tournament application from the Town, upon request of the Town, the applicant agrees to notify in writing all residents in the immediate area of the tournament. The notification shall include date, time, location and general description of tournament. The written notification shall be delivered to each property affected by the tournament at least 14 days prior to the day of the tournament. The written notification may be delivered in person, via mail or left at the property. If no property is affected, no notification is required.
3. I have read and understood the parks rules and regulations which can be found at [Park Rules and Regulations](#)
4. Applicant agrees to supply a Traffic Control Plan (TCP) showing the location of any signage, barricades, signals, or other traffic control devices intended to restrict or modify normal traffic flow on a public street. A preliminary version of the proposed TCP must be included with the application. The TCP shall include the location of the traffic control devices, the names of the street(s) affected, and the location of all intersecting streets and major driveways. The applicant must note whether the proposed traffic control is to be restricted access to local traffic or full closure. No street(s) may be restricted so as to prohibit ingress and egress by residents wishing to access their property or restrict emergency vehicle access. The Town of Queen Creek reserves the right to deny or direct the placement of any and all traffic control devices based on street function and volume of traffic served by streets barricaded. The proposed TCP should be submitted with the expectation that Traffic Engineering Program staff will work with the Applicant during the review process to revise the plans as appropriate, and should recognize that multiple iterations are often required to achieve a plan that satisfies the traffic flow and access needs of the tournament while providing for the safe and efficient movement of all traffic. Certain tournaments will require the Applicant secure the services of a traffic control company to both develop the TCP and implement the plan for the tournament.
5. Applicant shall have building safety, fire marshal and/or any other required inspections prior to the commencement of the tournament.
6. Applicant agrees to abide by all Town ordinances addressing noise and public safety after receiving a tournament permit and a right of way permit from the Town.
7. Applicant agrees to indemnify the Town of Queen Creek for any damage or injury as a result of this tournament.
8. Applicant understands he/she are responsible for reviewing the Town of Queen Creek Vendor Information/Requirements. The Applicant agrees to comply with all tournament regulations outlined in the Vendor Information/Requirements.
9. Applicant agrees to provide all applicable information/supplemental documents as outlined in the Tournament Application, and to provide any additional information at the request of the Town within a reasonable time frame.

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief, and that I have read, understand and agree to abide by the rules and regulations governing the proposed tournament under the Town of Queen Creek ordinance. I also understand that this application is made subject to the rules and regulations established by the Queen Creek Town Council and/or the Town Manager or the Town Manager's designee. I agree to comply with all other requirements of the Town, county, state, federal government and any other applicable entity which may pertain to the use of the tournament venue and the conduct of the tournament. I agree to abide by these rules and further certify that I, on behalf of the host organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the tournament to the Town of Queen Creek.

Print Name:	Signature:	Date:

