

Becoming a Special Interest Independent Contractor

Queen Creek Parks & Recreation proudly works in partnerships with Independent Contractors to offer a wide variety of Special Interest Classes for all ages and interests. Some examples of recreational classes include fitness, music, art, dance, sports, martial arts, enrichment, hobbies, and specialty classes.

General Information

Percentage Share: Queen Creek Parks & Recreation and Independent Contractors share a percentage of the program fees collected from registered participants. Please inquire about standardized percentages.

How to Propose a Special Interest Class with Queen Creek: Potential Independent Contractors must first complete a Special Interest Class Proposal Form. Proposal Forms are available for submittal for each of the four QC Current Digital brochure sessions: Fall, Winter, Spring, and Summer. A Proposal Form for each session is available upon inquiry one month before the proposal deadline. Proposal Form deadline dates: Fall Session: late May; Winter Session: late August, Spring Session: late November, Summer: late February.

Benefits of Partnering with Queen Creek:

- Participant Registration: Queen Creek Parks & Recreation handles participant payment and registration allowing Independent Contractors to focus on program design and facilitation.
- Exposure: Special Interest Classes are featured on the Town of Queen Creek website in the Parks & Recreation section and at our online registration website:
QueenCreekAZ.gov/Recreation
- Support: Town of Queen Creek Parks & Recreation staff help support Independent Contractors to facilitate successful programs. Independent Contractors work directly with a Recreation Technician from program proposal to program completion.

Independent Contractor Requirements: The following is a list of requirements after the Independent Contractor's program acceptance. Additional information regarding Independent

1. Current DPS Fingerprint Clearance Card
2. W-9
3. EFT for electronic payment
4. Certificate of Liability
5. Contract with the Town of Queen Creek Parks & Recreation
6. Instructor Emergency Contact Information

For any questions about Special Interest Classes, please contact Mark Miller Recreation Technician at (480) 358-3721 or mark.miller@queen creekaz.gov

