



Minutes
Town Council Regular Session
Community Chambers, 20727 E. Civic Parkway
Wednesday, April 19, 2023
6:30 PM

1) Call to Order:

The meeting was called to order at 6:30 p.m.

2) Roll Call:

PRESENT:

Julia Wheatley, Mayor
Jeff Brown, Vice Mayor
Robin Benning, Council Member
Leah Martineau, Council Member
Bryan McClure, Council Member
Dawn Oliphant, Council Member
Travis Padilla, Council Member

3) Pledge of Allegiance:

Led by Council Member Benning.

4) Invocation/Moment of Silence:

Pastor James Washburn, Sun Valley Community Church provided the invocation.

5) Ceremonial Matters (Presentations, Proclamations, Awards, Guest Introductions and Announcements):

5.A) Star Student Recognition

Council honored the following students for their exemplary citizenship, service and integrity and read a brief excerpt from their nominations. The students were presented with certificates and were photographed with the Mayor.

Amira Roberts - Desert Mountain Elementary School
Quinn Johnson - Schnepf Elementary School
Hayden Cockrell - Katherine Mecham Barney Elementary
Kendall Prete - Faith Mather Sossaman Elementary

Makayla Portillo - Jack Barnes Elementary
Scarlet Parker - Queen Creek Elementary
Easton Mattis - Frances Brandon Pickett Elementary School

5.B) Proclamation: National Volunteer

Mayor Wheatley read the proclamation for National Volunteer Month. She provided information about the volunteer opportunities offered by the Town and recognized those who serve the Town.

5.C) Vitalant Award

Mayor Wheatley announced that the Town received the 2022 Impact Award from Vitalant for their monthly blood drives. She said it is a community effort and thanked staff, Queen Creek Chamber of Commerce, local HOAs and schools for their support.

5.D) Introduction of Carrie Bosley, Human Resources Director

Town Manager Bruce Gardner welcomed Human Resource Director Carrie Bosley and provided a brief background of her work history and job functions.

6) Committee Reports:

6.A) Council summary reports on meetings and/or conferences attended. This may include but is not limited to Phoenix-Mesa Gateway Airport; MAG; East Valley Partnership; CAG. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Committee Reports 

6.B) Committee and outside agency reports (only as scheduled)

1. Parks and Recreation Advisory Committee (April 18, 2023)

Parks and Recreation Advisory Committee Committee Chair David Dobbs presented the report. The end of season reports by the San Tan Youth Football League and the AZ Soccer Club were presented to the Committee. Staff presented updates on the Youth Sports Partnership Policy and Sport Field Rental Policy. The next meeting is scheduled for August 8, 2023.

7) Public Comments:

None.

8) Consent Agenda:

8.A) Consideration and possible approval of the April 5, 2023 Regular Session minutes.

Department: Town Clerk's Office

Staff Report 

Minutes 04-05-23.pdf 

- 8.B) Consideration and possible approval of Expenditures \$25,000 and over, pursuant to Town Purchasing Policy. (FY 22/23 Budgeted Items)

Department: Finance

Staff Report 

Expenditures over \$25,000.pdf 

- 8.C) Consideration and possible acceptance of a grant from the Arizona Department of Emergency and Military Affairs for an additional detective position (1 FTE), training, and equipment related to Anti-Human Trafficking operations. The total amount of reimbursement funds will not exceed \$463,339.10 and will be utilized between Oct 1, 2022, and December 31, 2025.

Department: Police

Staff Report 

M23-0013_QCPD_FY23_AHTGF_\$463K_HT_DETECTIVE(1).pdf 

- 8.D) Consideration and possible approval of a design services project order #1 under Contract 2023-004 with WSP USA for new 24 inch waterlines within Germann Road, Kenworthy Road and the Home Place Development approximately one-half mile south of Chandler Heights Road (CIP Projects WA262, WA294 and WA031) in the amount of \$1,373,405 and related budget adjustments to be reimbursed by Pinal County.

Department: Capital Improvement Projects

Staff Report 

WA262,WA294 and WA031 Project Site Exhibit 

WSP Environmental and Infrastructure Inc. Project Order #1 

- 8.E) Consideration and possible approval of a one-year contract with Invader Pest Management Inc., for Pest Control Services with up to four possible one-year renewals in an amount not to exceed \$50,000 on an annual basis. (FY 22/23 Budgeted Item)

Department: Public Works

Staff Report 

RFP 23-012 Pest Control Contract - Invader Pest Management (1).pdf 

MOTION: To approve the Consent Agenda.
RESULT: Approved unanimously (7-0)
MOVER: Robin Benning, Council Member
SECONDER: Bryan McClure, Council Member
AYES: Jeff Brown, Vice Mayor, Robin Benning, Council Member, Leah Martineau, Council Member, Bryan McClure, Council Member, Dawn Oliphant, Council Member, Travis Padilla, Council Member, Julia Wheatley, Mayor

9) **Public Hearing Consent Agenda:**

Mayor Wheatley opened the public hearing. There were not comments and the public hearing was closed.

9.A) Consideration and possible recommendation of approval on a new Series 012 Restaurant Liquor License application submitted by Richard Joseph Valenti on behalf of Portillo's located at 20745 E Walnut Road, Queen Creek.

Department: Town Clerk's Office

Staff Report 

Rule R19-1-702 (9-24-22).pdf 

LGB Report.pdf 

QCPD Report 

MOTION: To forward a recommendation of approval to the Arizona Department of Liquor Licenses and Control on a new Series 012 Restaurant Liquor License application submitted by Richard Joseph Valenti on behalf of Portillo's located at 20745 E Walnut Road, Queen Creek.
RESULT: Approved unanimously (7-0)
MOVER: Jeff Brown, Vice Mayor
SECONDER: Leah Martineau, Council Member
AYES: Jeff Brown, Vice Mayor, Robin Benning, Council Member, Leah Martineau, Council Member, Bryan McClure, Council Member, Dawn Oliphant, Council Member, Travis Padilla, Council Member, Julia Wheatley, Mayor

10) **Public Hearings:**

None.

11) Items for Discussion:

11.A) Presentation by Ed Bantel, Program Administrator, on services provided by the Arizona Municipal Risk and retention Pool (AMPRRP).

Town Manager Bruce Gardner introduced Ed Bantel, Arizona Municipal Retention Risk Pool (AMRRP) Program Administrator.

Mr. Bantel said he has been the AMPRRP representative for Queen Creek for the past 22 years. He said Queen Creek is one of the top five municipalities in the risk pool. He provided a brief history of the purpose of the AMRRP and the services provided. Mr. Bantel reviewed the programs that are available and how they help to control claims. He discussed member dividends and how they are dispersed. He said Queen Creek has received \$1,134,916 in dividends in the past five years.

11.B) Update and discussion on the outreach campaign for school-related impacts on police response.

Police Chief Randy Brice gave an overview of the school related services provided by the Police Department. He discussed the importance of community engagement at many levels. He reported on the statistics regarding calls for services and self initiated police activity at the schools. Chief Brice said the primary focus is threat assessment and targeted violence prevention and how to work with the schools to create a collaborative team effort.

Chief Brice provided an update on school-based programs which they are developing in collaboration with the different schools and the Town Communications Department. He said the goal is to create a tailored program for each school in time for the new school year.

Community Services Director Marnie Schubert said their first approach is to have the Police Department reach out to parents for feedback by attending PTO meetings in order to develop a custom campaign for each school. The Town will use a multi-faceted approach to deliver constant messaging on social media and various outlets to reach the public and provide an impactful message that will resonate with students.

Council discussed the gravity of the situation and supported the effort to create a program resulting in safer schools.

11.C) Presentation: MAG Superstition Vistas Transportation Planning Study Introduction.

Presentation 

Mohammed Youssef, Public Works Director introduced Hannah R. Quinsey, MAG Project Manager and Kevin Kugler, Consultant Project Manager to

present on the Superstition Vistas Multimodal Transportation Planning Study.

Ms. Quinsey presented the study objectives and overviews. She outlined the study area located in Pinal County including a portion in Queen Creek with a majority in the State Land area. She said it is an 18-month process and she outlined the steps involved in the study. Ms. Quinsey said they will establish a Technical Advisor Group which includes representatives from each city in addition to stakeholder focus groups. She said Mr. Youssef is the Queen Creek representative. Ms. Quinsey discussed the timeline for stakeholder interviews and elected official briefings which will be held to seek input on the draft plan.

Council commented on the large area included in the study and the future needs for the area including the different modes of transportation.

11.D) Queen Creek Mobility Options and Connectivity Feasibility Study.

Presentation 

Town Manager Bruce Gardner said the Town of Queen Creek Mobility Options and Connectivity Feasibility Study is funded by Town's Local Transportation Assistance Funds (LTAF), transferred to MAG for eligible expenditures on behalf of the Town.

Mohammed Youssef, Public Works Director presented details on the study including innovative ways for connectivity for residents including e-bikes, ride sharing and new technology pilot programs. He said there will be public outreach and stakeholder engagement and results of the study will be presented to Council at a later meeting.

12) Final Action:

12.A) Consideration and possible approval of Resolution 1519-23, a multidimensional performance, and activity-based School Resource Officer Funding Policy/Procedure.

Department: Police

Staff Report 

Procedure 41.30 - School Resource Program Funding_.pdf 

4893-6504-0988 v4 2023 SRO Policy Resolution_.pdf 

Police Chief Randy Brice provided an overview regarding policy on School Resource Funding. He addressed the four major roles of the School Resource Officer (SRO). He highlighted the purpose and goals of the program and said data points will be gathered to determine placement of a SRO. He said each school site will be different and he discussed indicators in which an officer might be deployed. He noted that all school sites within Town may be considered based on a demonstrated need. Chief Brice discussed the fiscal impact and cost sharing for the Town and the school and said costs will be

based on whether the school site meets the required conditions.

Council discussed funding, flexibility if needs change from year to year, cost sharing and opportunities for grant money if they become available. Council supported the program to promote school safety.

MOTION: To approve Resolution 1519-23, a multidimensional performance, and activity-based School Resource Officer Funding Policy/Procedure.

RESULT: Approved unanimously (7-0)

MOVER: Robin Benning, Council Member

SECONDER: Leah Martineau, Council Member

AYES: Jeff Brown, Vice Mayor, Robin Benning, Council Member, Leah Martineau, Council Member, Bryan McClure, Council Member, Dawn Oliphant, Council Member, Travis Padilla, Council Member, Julia Wheatley, Mayor

- 12.B) Consideration and possible approval of: (1) Ordinance 809-23 Amending Chapter 16 of the Queen Creek Town Code by Amending Sections 16-2-9 and 16-5-3, and Adding Article 16-11 Sustainable Water Allocation Regulations; Providing for Repeal of Conflicting Ordinances; and Providing Severability; and (2) Approving the Queen Creek Water Resource Management Strategy Report.

Department: Utilities

Staff Report 

Ordinance 809-23 

Queen Creek Water Resource Management Strategy Report 

Utilities Director Paul Gardner addressed current issues regarding water costs and how to set a base for water resource management for large volume non-residential water users. He said the proposed changes will ensure that there is sufficient water supply for commercial and industrial water users before they connect to Queen Creek's water system. He discussed the different tiers of water users and outlined the options that water users can choose in regards to cost recovery options.

MOTION: To approve (1) Ordinance 809-23 Amending Chapter 16 of the Queen Creek Town Code by Amending Sections 16-2-9 and 16-5-3, and Adding Article 16-11 Sustainable Water Allocation Regulations; Providing for Repeal of Conflicting Ordinances; and Providing Severability; and (2) Approving the Queen Creek Water Resource Management Strategy Report.

RESULT: Approved unanimously (7-0)

MOVER: Bryan McClure, Council Member

SECONDER: Dawn Oliphant, Council Member

AYES: Jeff Brown, Vice Mayor, Robin Benning, Council Member, Leah Martineau, Council Member, Bryan McClure, Council Member, Dawn Oliphant, Council Member, Travis Padilla, Council Member, Julia Wheatley, Mayor

- 12.C) Consideration and possible approval of \$27.7 million in parks supplemental funding to fund Phase 1 of the Parks Master Plan as recommended by the Budget Committee, Amendment to Delegation Resolution #1488-22 and total project budget for Mansel Carter Oasis Park Phase 2 (CIP Project No. P0615), Amendment to Delegation Resolution #1466-22 and total project budget for Frontier Family Park (CIP Project No. P0625), Amendment to Delegation Resolution #1501-22 and total project budget for the Aquatic/Multi-Generational Centers (CIP Project No. RQ030), authorizing and directing the Town Manager and/or Capital Improvement Projects Department Director to take any and all action necessary; and to sign any and all documents, contracts, and/or agreements related to construction and completion of the projects; and the necessary budget adjustments.

Department: Capital Improvement Projects

Staff Report 

Delegation Resolution Amendment Frontier Family Park and Mansel Carter Oasis Park Staff Report 

P0625 Project Site Exhibit 

Amendment #2 Delegation Resolution #1488-22-Exhibit 1 

Amendment #2 Delegation Resolution #1466-22-Exhibit 1 

Amendment #1 Delegation Resolution #1501-22-Exhibit 1 

Parks Master Plan, Phase 1 Presentation 

Finance Director Scott McCarty discussed the proposal by the Budget Committee to increase funding for Phase I of the Parks Master Plan in the amount of \$27.7M due to inflation costs since December 2021. He said the second item pertains to funding options for the increase if approved. Mr. McCarty explained that the decision regarding the shortfall is time sensitive in order to keep on schedule and must be

communicated to project contractors by April 30.

Mr. McCarty discussed the adopted parks level of service adopted in the Parks Master Plan and demonstrated how the Town is deficient in meeting this goal in regards to the Town's population growth. He provided an overview of facilities to be built in Phase I and the funding costs increases since approval by Council in December 2021.

Adam Robinson presented the features to be built in Mansel Carter Oasis Park Phase II, Frontier Family Park and the Recreation Center/Aquatic Center. He discussed the cost cutting measures that were made for each facility in regards to material and design, while keeping the planned amenities the same and building a visually attractive and efficient end product. He concluded with a timeline of completion dates for each project.

Mr. McCarty explained the funding sources for the \$27.7 shortfall which was driven by record inflation. He explained the objectives of issuing debt and intergenerational equity which shares costs with existing and new residents. He said this will allow for flexibility if the final costs come in at a lower amount. Mr. McCarty said there is also an option to use excess operating budget reserves and the debt issue options can be decided at a later date if the \$27.7M shortfall is approved.

Council discussed the quality of life for residents in regards to parks and keeping up with levels of service. They discussed the unfortunate economic environment with inflation and cost increases. Council appreciated cost reduction measures taken by staff and commented that now is the time to commit to parks, additional ball parks and practice fields and necessary shade structures.

Council Member Martineau and Council Member Padilla were opposed to the supplemental funding for parks.

MOTION: To approve \$27.7 million in parks supplemental funding to fund Phase 1 of the Parks Master Plan as recommended by the Budget Committee.

RESULT: Approved (5-2)

MOVER: Jeff Brown, Vice Mayor

SECONDER: Robin Benning, Council Member

AYES: Jeff Brown, Vice Mayor, Robin Benning, Council Member, Bryan McClure, Council Member, Dawn Oliphant, Council Member, Julia Wheatley, Mayor

NAYS: Leah Martineau, Council Member, Travis Padilla, Council Member

MOTION: To approve Amendment to Delegation Resolution #1488-22 and total project budget for Mansel Carter Oasis Park Phase 2 (CIP Project No. P0615), Amendment to Delegation Resolution #1466-22 and total project budget for Frontier Family Park (CIP Project No. P0625), Amendment to Delegation Resolution #1501-22 and total project budget for the Aquatic/Multi-Generational Centers (CIP Project No. RQ030), authorizing and directing the Town Manager and/or Capital Improvement Projects Department Director to take any and all action necessary; and to sign any and all documents, contracts, and/or agreements related to construction and completion of the projects; and the necessary budget adjustments.

RESULT: Approved (5-2)

MOVER: Jeff Brown, Vice Mayor

SECONDER: Dawn Oliphant, Council Member

AYES: Jeff Brown, Vice Mayor, Robin Benning, Council Member, Bryan McClure, Council Member, Dawn Oliphant, Council Member, Julia Wheatley, Mayor

NAYS: Leah Martineau, Council Member, Travis Padilla, Council Member

13) Adjournment:

The Council reconvened to Executive Session at 9:15 p.m. The Regular Session reconvened and adjourned at 10:34 p.m.

TOWN OF QUEEN CREEK

Julia Wheatley, Mayor

ATTEST:

Maria E. Gonzalez, Town Clerk

I, Maria E. Gonzalez, do hereby certify that to the best of my knowledge and belief, the foregoing Minutes are a true and correct copy of the Town Council Regular Session Minutes of the April 19, 2023 Town Council Regular Session of the Queen Creek Town Council. I further certify that the meeting was duly called and that a quorum was present.

Passed and approved on: _____