



## MINUTES

### Downtown Arts & Placemaking Advisory Sub Committee

Virtual Meeting

November 10, 2022

4:00 p.m.

#### 1. Call to Order and Roll Call

The meeting was called to order at 4:00 p.m. at the Queen Creek Community Chambers.

Members Present: Chair, Brian McKean; Patrick Camunez (absent); Valerie Done; Anita Lopez; Lisa Dalton; Vice Chair Derek Neighbors; Whitney Tolle; Council member Robin Benning

Staff Present: Downtown Development Manager, Jennifer Lindley; Economic Development Director, Doreen Cott; Planning Administrator (absent), Erik Swanson; Amber Gough, Marketing and Communications Coordinator; Joy Maglione, Deputy Town Clerk (absent)

2. **Public Comment:** No public comments to address during this meeting. Members of the public may address the Committee on items not on the printed agenda. Please observe a time limit of three minutes.

#### 3. Items for Discussion and Possible Action

A. Welcome and Introductions

B. Discussion and possible approval of the July 14, 2022 minutes

- Made a motion to approve by Anita Lopez, seconded by Valerie Done
- No objections to those in attendance.

C. Discussion and possible action on the Chair and Vice Chair Positions

- Made a motion to nominate Brian McKean as Chair and Derek as Vice Chair by Valerie Done, seconded by Anita Lopez
- No objections to those in attendance

D. Discussion and possible approval of the Annual Work Plan Priorities for FY 22-23

- Reviewed the Work Plan and updated as need to meet the committees plans
- Motion by Whitney Tolle second by Valerie Done to accept the Work Plan FY 22-23
- No objections to those in attendance.

E. Update on the Downtown Master Art & Placemaking Scope

- The selection committee reviewed the proposals for the Master Plan and it was decided to interview both firms for further discussion. Questions are being developed for those interviews virtually.

F. Downtown Holiday Décor

- The council has expanded the budget for the Holiday Lights for this year. We will be completing an RFP for the next calendar year.
- Plan to turn on December 1, 2022.
- Please share on social media the great lighting that will be in Town of Queen Creek.

G. Summary of current events – news/updates from members and staff

- Parade is December 3, 2022. Actively looking for parade volunteers.
- Artist Guild Show at the Olive Mill December 17<sup>th</sup>, 2022.
- Citizen Leadership Institute is currently open for registration.

E. Adjournment

The meeting adjourned at 4:30 p.m. Motion to adjourn Whitney Tolle, Valerie Done seconded.

**TOWN OF QUEEN CREEK**

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Chair, Downtown Arts & Placemaking Advisory Sub Committee

ATTEST

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Jennifer Lindley, Downtown Development Manager

PASSED AND APPROVED ON: