

Town of Queen Creek Senior Program 2024-2025 Educational Seminar Guidelines

GUIDELINES AND RULES

- ◇ The primary purpose of any presentation of service should be to provide a direct benefit to the senior adult population. This benefit can take the form of an educational seminar, medical screening, etc.
- ◇ The Senior Adult Program publicizes activities through newspapers, flyers, website, and the monthly senior calendar; if scheduled far enough in advance, your service of presentation may be included in our publications.
- ◇ At the time of your presentation or service, you may provide informational materials, business cards, etc. to those in attendance.
- ◇ Speakers shall provide a gift card valued at \$25.00 minimum, which can be from any of these stores: Walmart and/or Fry's Marketplace. All items will be used to help with on-going costs for snacks for the weekly Senior Program.

The following are prohibited.

- A. The gathering of personal information on individuals in attendance, i.e. phone numbers and addresses.
- B. Arranging individual appointments. Interested persons should follow up with your business outside the program.
- C. Talking at length or exclusively about your particular business. Any presentation should be of general nature.
- D. Sales of any items are prohibited on Town Property.

Program proposals must be submitted through Civic Rec. Information should be complete. Incomplete proposals will not be considered.

Accepted proposals will stay on file, in the future if you would like to present more than one time on a specific topic, please reach out to Tyler Hrynkiewicz at tyler.hrynkiewicz@queencreekaz.gov.