



AMENDED AGENDA

Parks & Recreation Advisory Committee

San Tan Conference Room

22358 S. Ellsworth Rd, Queen Creek, AZ 85142

November 29, 2022

6:00 PM

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Parks & Recreation Advisory Committee and to the general public that the Parks & Recreation Advisory Committee will hold a meeting open to the public as set forth above. Members of the Parks & Recreation Advisory Committee and staff may attend electronically.

- To join the audio conference: 1.415.655.0001, Access Code: 2450 241 5914
- To join via WebEx on your computer, visit [QueenCreekAZ.gov/PRAC](https://toqc.webex.com/toqc/j.php?MTID=m2416017062ab84910aee2075f53b8a87) for instructions
<https://toqc.webex.com/toqc/j.php?MTID=m2416017062ab84910aee2075f53b8a87>

1. Call to Order / Roll Call:

2. Introductions:

3. Public Comment: *Members of the public may address the Committee on items not on the printed agenda. Please observe a time limit of three minutes. Public comment is not available at this meeting if attending via WebEx.*

4. Items for Discussion and Possible Action:

- Consideration and possible approval of the September 14, 2022 minutes
- Introduction of new committee members
- Introduction of new Recreation Supervisor
- Presentation on Queen Creek Little League Heat Softball end of season report
- Discussion on Youth Sports Partnership Policy and Sport Field Rental Policies
- Trail project and connectivity updates
- CIP Updates
- Department Updates
 - General
 - Volunteer Opportunities
 - Spring Into QC - March 25, 2023, 9:00 am - 1:00 pm

c. Committee Report presenter at December 7, 2022 Town Council Meeting

I. Schedule future meeting

5. Announcements:

6. Adjournment:

I, Joy Maglione, do hereby certify that I caused to be posted this 28th of November, the Amended Agenda for the November 29, 2022 Parks & Recreation Advisory Committee at Town Hall and on the Town's website at www.QueenCreekAZ.gov.

Joy Maglione, Deputy Town Clerk

The Town of Queen Creek encourages the participation of disabled individuals in the services, activities, and programs provided by the Town. Individuals with disabilities who require reasonable accommodations in order to participate should contact the Town Clerk's office at (480) 358-3000.



MINUTES

Parks & Recreation Advisory Committee

San Tan Conference Room

22358 S. Ellsworth Rd, Queen Creek, AZ 85142

September 14, 2022

6:00 PM

1. Call to Order / Roll Call: Meeting started at 6:01 p.m.

PRAC Members present: David Dobbs, Dru Alberti, Michael Shirley, Marvin Smith, David Sobeck (left at 7:01) and Syliva Tarin

PRAC Members absent: Daniel Babcock, Ashley Fuller, Karl Kleinebreil, Adam Neville,

Council Liaisons present: None

Staff present: Tom Glow - CIP Project Manager, Stephanie Snow - CIP Assistant Project Manager, Adam Robinson - Community Services Deputy Director, Erica Perez - Recreation Manager, Joey LaNeve - Recreation Supervisor, Makayla Hardy - Financial Services Analyst

Public attendees: None

2. Introductions: Joey LaNeve - Aquatics Supervisor and Makayla Hardy - Financial Services Analyst

3. Public Comment: None

4. Items for Discussion and Possible Action:

A. Consideration and possible approval of the June 14, 2022 minutes

Motion to Approve: Syliva Tarin

Second: Michael Shirley

Vote: Unanimous

B. Discussion and possible recommendation to Town Council on aesthetic concept for the new Recreation and Aquatic Center - Michale Braun - DWL Architects

a. Aesthetics Discussion Follow-up Presentation

Michael provided a follow-up presentation on the aesthetics of the building

- Concepts presented included feedback received from the previous PRAC meeting.
- Renderings/massing provide a look at how materials might look to ensure they are headed in the right direction.
- Not a final design - concept design only.

- CMAR has been selected.
 - CMAR takes concepts and checks to refine programs and interfaces with the park, materials and develop a cost estimate.
 - DWL has met with CMAR
- Initial massing in grayscale - the front facade of the building
 - Allow for different materials
 - Glass is shaded a majority of the day, while also allowing for natural light and energy efficiency
 - Masonry, metal panel options - need to be flexible based on material availability, and keep the warm look/feel and character of Queen Creek
 - Fun elements options - sport figure panels that connect outside & inside or an art wall
- Conceptual design images - views of the building from various vantage points
 - Three elements: fitness rooms, main meeting room and classrooms
 - The fitness room will be connected to the outside (will have a barrier to separate)
 - The three areas are connected, but have their own space
 - Use of natural materials
 - Child watch area is well screened
 - Entry area has a plaza space for gatherings/performances
 - No specific block color chosen, but concept shows lighter/warmer color

Discussion/Questions/Comments:

- Appreciate the gym is “hidden”
- Consideration of bollards to keep vehicles from the plaza area, building entry?
 - Raised planters, trees, etc.
 - Will work with the team to establish barriers for safety
 - Removable bollards? Also have to consider emergency access.
- Broke up the volume quite a bit, some separation but yet homogeneous
- Gym flooring concrete or paved - are there concerns about tracking in rocks, dirt, etc. onto courts
- Supply chain - materials and differences that we may encounter?
 - Masonry will be most durable, efficient and economical to build the gym
 - Metal panels could be more embellished, detailed, etc.
- Will it include a concession stand area?
 - No concessions inside of the building
 - There is an area to allow for food trucks
- Appreciate leaving flexibility for materials relative to supply chain
- For the group: does the overall esthetics and building feel like a Queen Creek building?
 - Overall feedback from the group very positive
 - Move to recommend Town Council as presented

Motion to approve a recommendation to Town Council on the aesthetic concept for the New Recreation and Aquatic Centers as presented: Dru Alberti

Second: Dave Sobeck

Vote: Unanimous

C. Update of Frontier Family Park site plan - Adam Robinson, Community Services Deputy Director

Adam provided an update on the park site plan. Highlights included:

- No major changes to the site plan
- Working on selecting equipment for the playground
- Refined the layout around the basketball and volleyball courts
 - Can save on lighting by having the basketball courts next to each other
 - Volleyball courts will move south
 - Corporate ramada will move north
- Will have playground graphics and updates at the next PRAC meeting
- Considering changing parking lanes to east/west versus north/south; allows for more parking spots
- The track that borders the entire park will have a 10ft concrete bike lane for two-way bike traffic, 6ft multi-use path and 6ft sidewalk
- South end of the park, Mesa Gas will install pipeline and just north of that is box culvert for flood waters
- Baseball/softball fields are all 315, skinned infield that can be used for adult softball and youth baseball up to high school age, as well as hold special events as well
- Working on finishing touches and final refinement of the entire park site layout
- Still on target to open November 18, 2023
- Hunter Contracting is the CMAR

Discussion/Questions/Comments:

- Is dirt being added to elevate the playground, similar to Mansel?
 - Will provide some play value that includes raised areas, no hill like Mansel
 - Most likely an earthen berm ramp that allows accessibility to towers, etc
 - Want to create a destination playground with a point of focus to keep as inclusive as possible
- Will the park have elements on 'Frontier Families', i.e. educational/historical information, etc?
 - Earthen berm might offer an opportunity to include Queen Creek history on the wall space? The goal is to integrate the Town's history into the park and celebrate the past
- At one time there was discussion on having the playground near the ballfields?
 - As the site has developed overtime, focused on keeping the playground central allowing access from both sides of the park
 - There will be a small play area in the ballfield area
 - The park is large, but allows visitors the ability to get to any part of the park including the playground without having to cross a street and/or parking lot, driveway
- Number of parking spots in relation to the park, amenities?
 - Plan to have more parking than the minimum recommendation, anticipating all park amenities being used at the same time
 - The park site will be over-parked
- Plans for widening road, Signal Butte?
 - No, not at this time or in future plans

D. Update of Mansel Carter Oasis Park Phase II site plan - Adam Robinson, Community Services Deputy Director

Adam provided an update on the park site plan. Highlights included:

- No major changes
- Initial feedback from previous PRAC meeting:
 - Build a parking lot, the site is over-parked

- 6 tennis courts, 4 pickleball courts, 6 volleyball courts and 2 fitness areas
- Based on previous PRAC input, we're including a screenwall to encourage pedestrians to use the cross walks and not cross in the middle of the street
- Roadways are complete

E. Department Updates

- a. Sonoqui Wash Trail Project
 - Ribbon Cutting later this month, calendar invite coming soon
 - Reviewing options to add a crosswalk at Crismon High School signal on Riggs Road
- b. Volunteer Opportunities
 - i. Founder's Day - September 17, 5:00 - 9:00 pm
 - ii. Trunk or Treat - October 15, 5:00 - 9:00 pm
- c. Frontier Family Park Groundbreaking
 - Will share video via email
- d. Pocket Park for Pups - new video
 - Will share videos via email
- e. PRAC vacancies
 - Two recommendations to be presented at 10/5 Town Council Meeting
- f. Committee Report for 10-5-22 Town Council Meeting
 - Dave Dobbs will present

Discussion/Questions/Comments:

- Westside of Sonoqui Wash, Sossaman Family discussed moving connectivity trails off of Sossaman Road to go through the neighborhood. A neighborhood meeting announced that the trail would be bike and pedestrian only, no equestrian.
 - The master plan verified that the trail should be multi-use for all
 - Adam will discuss with Development Services
- Arterial connectivity to the trails, priorities? How will the trail connections work with new parks and neighborhoods?
 - To be discussed at the November meeting, will bring trails map to review
- Who can members reach out to regarding volunteer opportunities?
 - Erica Perez, Recreation Manager, erica.perez@queencreekaz.gov
- Were there a lot of candidates for vacancies?
 - Received 6 applications who listed PRAC as their first choice

F. Schedule future meeting - Meeting scheduled for November 29, 2022

5. Announcements:

- November 5: Pancake Breakfast at Horseshoe Park and Equestrian Centre
- November 5: Friends of Horseshoe Park Poker Ride
- December 9 & 10: Friends of Horseshoe Park/Roots N Boots A Cowboy Christmas and NFR viewing party

6. Adjournment: Meeting adjourned at 7:24 p.m.

Motion to adjourn: Syliva Tarin

Second: Marvin Smith

Vote: Unanimous

PREPARED BY: Jennifer Lamis on September 14, 2022
PASSED AND APPROVED: November 29, 2022

Dave Dobbs, PRAC Chair



TO: Parks and Recreation Advisory Committee

FROM: Adam Robinson, Recreation Manager
Brad Greer, Recreation Coordinator

RE: Discussion on Sports Partnerships and Field Allocations

DATE: November 29, 2022

Recommendation:
N/A

Relevant Council Goal(s):
Effective Government

Proposed Motion:
N/A

Discussion:
Frontier Family Park and Mansel Carter Oasis Park Phase II are scheduled to open in November of 2023, bringing new, much needed sports fields and courts to add to QC's inventory. The new spaces allow for growth in youth sports participation in Queen Creek. This potential for growth led staff to review the current rental policies for sports fields, especially as it relates to the current Youth Sports Partnership Policy - where one organization is selected to be the recreational youth sport provider for each sport for one defined season a year. (See attached Youth Sports Partnership Policy.)

At the June 14 PRAC meeting, staff agreed to create a table comparing how other cities and towns manage field allocations for your review. The tables below show how each comparable organization allocates their fields to groups within their communities. The following charts show how they break down their field use and rental policies. It should be noted that no two communities allocate fields the same way.

Queen Creek - CURRENT PROCESS

Category 1	Category 2	Category 3	Category 4	Category 5
Town events, maintenance or town-sponsored activities.	QC Official Youth Sports Partners.	Non-partner organizations - full seasons or long term rental agreements.	Resident and Non-profit organizations.	Non-resident, commercial and private use, and tournaments.

Avondale

Category I - City use	Category II - Non-profit Organizations more than 70% residency	Category III - Non-profit Organizations, less than 70% residency	Category IV - Commercial and Private Organizations
Activities sponsored by the City have priority use of all athletic fields/facilities.	Non Profit Organizations with 70% or more City of Avondale residents: Nonprofits must provide the City with evidence of their tax exempt status in the form of a determination letter from the Internal Revenue Service and team rosters with participant's addresses to verify residency requirements.	Non Profit Organizations with less than 70% City of Avondale residents: Nonprofits must provide the City with evidence of their tax exempt status in the form of a determination letter from the Internal Revenue Service.	Organizations that fail to meet the requirements to qualify as Category II/III will be classified as a Category IV.

Chandler

Category I - City Use	Category II - Chandler Youth Sports Associations (CYSA)	Category III - Non-profits/ Schools	Category IV - Private Citizens	Category V - Tournaments/ Clinics
Activities sponsored or co-sponsored by the City of Chandler have priority use of all athletic fields and courts.	Chandler Youth Sports Association (CYSA) Organizations that have met specific criteria, have successfully completed the City of Chandler's CYSA application process and have been approved by the department Director to partner with the City have second priority use of athletic fields during their designated primary season (additional	Chandler based Non-Profit Organizations and Public/Private Schools Chandler public and private schools within the Chandler city limits. Inter-Governmental Agreements will govern use and associated fees.	Private citizens have fourth priority use – one field or court per rental, no more than a three-hour rental. Reservations can only be made within one week of the rental date for Chandler residents, within three days for non-residents.	Organized Tournaments, Games, Camps/Clinics and Leagues Rentals that charge entry fees to participate in their games, clinics, leagues, or tournaments and need multiple field/court usage and/or prolonged use of a sports facility have fifth priority use.

	rules and regulations apply, see CYSA Guidelines)			
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Gilbert

Priority 1	Priority 2	Priority 3	Priority 4
Gilbert Town Programs and Field/Facility Maintenance and Repairs	Organizations with Contractual Agreements with Gilbert	Members of the Sports Coalition-In Season/Primary Season a) Prior site history b) Number of participants	Priority 4- Member of the Sports Coalition- Out of Season/Other Season a) Prior site history b) Number of participants

Goodyear

Priority 1	Priority 2	Priority 3
City sports leagues	Partnership leagues	Outside leagues or other rentals

Mesa

Priority 1 - City use	Priority 2 - Recognized partner groups	Priority 3	Priority 4
Activities sponsored/co-sponsored by the City of Mesa, Mesa Public Schools, or CVB have priority use of the recreation sports facilities.	Groups meeting the requirements set forth by PRCF Administrative Regulation (AR) 5.1 and recognized by the Department as a CYG.	Private tournament and league rentals	Private sports organization practices or rentals.

Staff Recommendation

Staff recommends a similar process to what we currently have in place. This would be a five (5) category approach that places priority on Town activities and needs, followed by our season-specific official youth sports partners that meet certain criteria for selection and placement. We would then place other non-profit youth serving sports organizations needing long term uses ahead of general rentals based on residency and non-profit status. The last category would be for non-resident and commercial rentals such as for-profit tournaments. We already have rates for each of these categories in place currently, so any updates would be according to staff recommendations and future PRAC approval.

Category 1	Category 2	Category 3	Category 4	Category 5
Town use for events, maintenance or town-sponsored activities.	Town of Queen Creek Official Youth Sports Partners. There will be one official partner per "season". These are selected through an application and interview process. They will have an annual contract to meet certain criteria.	Non-partner organizations. Non-profit youth sports leagues and organizations that serve area youth through full seasons or long term rental agreements.	Resident and Non-profit organizations.	Non-resident, commercial and private use, and tournaments.

Fiscal Impact:

The fiscal impacts are unknown at this time but revenue can be estimated to increase with additional fields and policy changes.

Alternatives:

- PRAC could decide to leave the current sport field policy in place.
- PRAC could ask staff to draft or change specific policy language.

Attachments:

- Current Youth Sports Partnership Policy



TO: Parks and Recreation Advisory Committee
FROM: Adam Robinson, Community Services Deputy Director
RE: Discussion on trail projects and connectivity
DATE: November 29, 2022

Recommendation:

N/A

Relevant Council Goal(s):

Superior Infrastructure
Quality Lifestyle

Proposed Motion:

N/A

Discussion:

The wash trail and roadway trail systems in Queen Creek are a unique and beneficial amenity for residents, providing a safe way to be outside and active within the community. Whether or not you walk, run, bike, or ride a horse, the trail system provides the opportunity for residents to travel throughout the community.

As part of the original 2005 Parks and Recreation Master Plan, one of the goals is to connect parks and recreation facilities to each other, the Town Center, schools, cultural sites, neighborhoods, and other community destinations with paths and trails that maximize the use of Queen Creek and Sonoqui washes. In addition, many subdivisions throughout the Town include trails within their neighborhoods.

WASH TRAILS

The two washes running through the Town provide an opportunity to create paths that travel from one end of the community to the other. Most roadway crossings have under-the-road box culverts or bridges, allowing cyclists, pedestrians, and equestrians to access much of the Town without crossing streets at grade.



The wash bottom is considered the equestrian trail within the washes. Access ramps are provided throughout the system to allow easy access into and out of the washes for horses. At locations where under-the-road crossings are not available, there is a push to provide equestrian-friendly crossing signals/systems.

For walkers, runners, and cyclists, a minimum 10' paved path runs along the top of the bank, occasionally ramping down into the wash bottom to cross under bridges/through box culverts. Similar to above, this provides the opportunity to traverse the trails without encountering fast moving vehicles. For all new trail projects, the trail width is expanding to 15' where possible to provide even safer spaces for outdoor recreation.



ROADWAY TRAILS

Queen Creek Development Standards include the requirement to include a 6' sidewalk and 10' multi-use path along most arterial roadways. The multi-use paths are safer because they add distance and obstacles between the user and the roadways. The purpose of the 10' path is two-fold - first, it provides a usable surface for equestrian users (history and culture of QC), and second, it provides a safer way for all types of users to move about Town, connecting with schools, shops, parks and trails, and the Town Center municipal campus (including the library).



Moving folks further away from the roadway (and cars and trucks) provides an opportunity, for example, for a family riding bikes to the park to feel safer because an errant turn or maneuver won't result in a very bad accident. Runners like

the paths because sidewalks are hard on the body and running in the roadway isn't safe.

CURRENT AND FUTURE TRAILS

Just this year the Town improved a mile of Sonoqui Wash Trail (added access ramps, widened the path, added landscape) and added a new mile along the Riggs Rd channel from Ellsworth Rd to the Crismon Rd alignment. We are in the design phase of an extension for the Queen Creek Wash Trail from the Crismon alignment to Rittenhouse Rd and extending south from the trail along Signal Butte Rd - part of the future east connection of the two wash trails.

Future trail projects include (coincides with map in Figure ???.?):

Town-owned portions

1. QC Wash - Rittenhouse to Meridian; then south to Riggs/Combs Rd
2. Sonoqui Wash - Crismon alignment to Signal Butte Rd
3. Sonoqui Wash - Power Rd to Recker Rd
4. Ryan Rd / SRP easement - Signal Butte Rd to Ellsworth Rd (where the Town owns the property)

Private sections

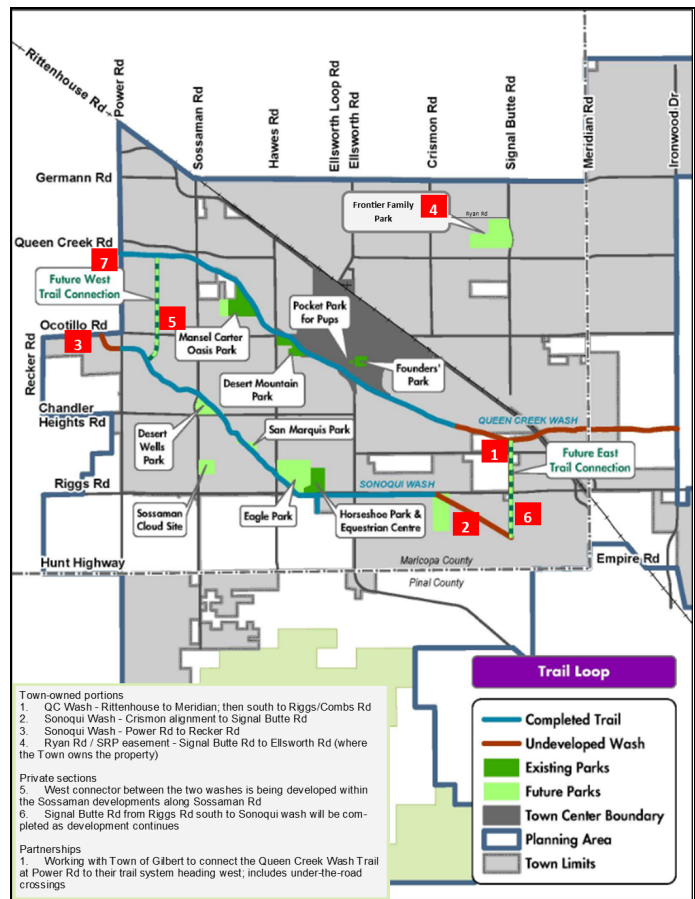
5. West connector between the two washes is being developed within the Sossaman developments along Sossaman Rd
6. Signal Butte Rd from Riggs Rd south to Sonoqui wash will be completed as development continues

Partnerships

7. Working with Town of Gilbert to connect the Queen Creek Wash Trail at Power Rd to their trail system heading west; includes under-the-road crossings

The original trails master plan was created in the early 2000's and was based on the demographics of the area and the Town's overall plans. In the beginning it was being implemented at a good pace.

Unfortunately, the staffing and resource reductions during the Great Recession led



to a severe lack of implementation for years. This left major gaps in areas and allowed multiple developments to be built without the required trails. However, the trails master plan is once again a priority and every effort is being made to ensure the trails master plan is completed. Staff is also working on ways to potentially fix some of the “gaps” that currently exist.





Fiscal Impact:

N/A

Alternatives:

-

Attachments:

- Trails map

