



## MINUTES

### Parks & Recreation Advisory Committee

Hybrid Meeting - Municipal Services Building | San Tan Conference Room  
22358 S Ellsworth Road  
October 12, 2021  
6:00 p.m.

1. **Call To Order and Roll Call:** Meeting started at 6:08 p.m.

**PRAC Members present:** Dru Alberti, Daniel Babcock, Brady Hamilton, Karl Kleinebreil (arrived at 6:27 p.m.), Michael Shirley, Marvin Smith, David Sobeck (arrived at 6:11 p.m.), Sylvia Tarin

**PRAC Members absent:** David Dobbs, Ashley Fuller, Adam Neville

**Council Liaisons present:**

**Staff present:** Adam Robinson - Recreation Manager, Jennifer Lamis - Recreation and Communication Analyst, Rob Kikkert – Park Ranger, Kimberly Key - Recreation Systems and Operations Coordinator

**Public attendees:** Linda Benoit (arrived 5:55 p.m. / left at 6:58 p.m.), Jon Morris (arrived 6:44 p.m. / left 6:47 p.m.), Unknown caller (arrived 6:13 p.m. / left 6:20 p.m.)

2. **Introductions:** None

3. **Public Comment:** None

4. **Items for Discussion:**

**A. Consideration and possible approval of the August 10, 2021 meeting minutes -**

**Motion to Approve:** Brady Hamilton

**Second:** Sylvia Tarin

**Vote:** Approved; Unanimous

**B. Initial discussion on updates to Dog Park policy -**

The Town's dog park, Pocket Park for Pups has two areas for residents and their dogs to enjoy. Large/Active Dogs and Small/Timid Dogs. Staff has received multiple comments from one park user to not use the word 'timid' and instead include a weight limit for the Small/Timid Dog side. It should be noted that surrounding dog parks also use the word 'timid' on signage and as part of their dog park rules/policy. Staff has also received multiple comments and feedback from residents stating that a policy change is not necessary.

**Discussion/Questions/Comments:**

- Park Rangers: signage or changes to signage is not the issue; recommend educating owners on dog park rules, dog behavior, etc.

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- Concerns with how to monitor weight limits if policy is changed
- Older dogs who need assistance, too old for large dog area, but still need socialization, owners choose the timid side
- Timid, skittish, larger dogs (30lbs+) are more comfortable with smaller dogs
- Surrounding dog parks have similar policies/rules: large dog area and timid dog area
- Actions already in process by TOQC staff:
  - Creating a separate entrance for small/timid dogs
    - This could address some issues, allowing both sides a separate entrance to their designated area
  - Installation of gates around the drinking fountain, creating an additional barrier between the different sections when entering/exiting the dog park
- Additional concerns from residents include; unleashed dogs
  - Owners do not always leash their dogs when walking from the parking lot to the dog park entrance
  - QC Park Rangers do not have citation authority (may be added in the future)
  - Once QCPD is LIVE and can issue citations/fines, this could help curb the problem
- The committee decided that no change is needed at this time and have suggested that Town Staff look into adding signage and continuing educating residents on use of the dog park, dog park rules, etc.
  - Social media posts - tips when visiting the dog park (Tidbit Tuesday)
  - Create small (biz card size) handouts with park rules
  - Consider larger signage at the dog park entrance and/or include signs on the perimeter fencing

Action Items:

- Staff to develop a plan/campaign to educate residents on dog park policies/rules and how to have a successful visit to the dog park

**C. Presentation to PRAC members on their participation in testing of the new recreation management software system (CivicRec) before launching in December - Kimberly Key**  
 Kimberly provided a brief update and review of the new recreation management software program that will launch December 2021. A priority of the PRAC FY22 Work Program is to assist Town Staff with public outreach and customer user interface testing.

Discussion/Questions/Comments:

- Specific areas to be tested, testing the system to see if PRAC members acting as system users encounter errors, etc.
  - Ramada Rentals
  - Register for Classes
  - Field Availability
  - Library Rec Annex Room Rentals
- PRAC members to begin testing assignments the week of October 25 and complete by the week of November 22

Action items:

- Kim will assign specific tasks, will take no more than 2 hrs. per member for all testing
- An email will be sent to the group with information, as well as a google sheet with a list of assignments, and the date the assignment must be completed by.

**D. Presentation on Queen Creek Little League Baseball end of season report – Daniel Babcock, QCLL President**

Daniel Babcock provided a review of Queen Creek Little League Baseball end of season report, including a PowerPoint. Highlights included:

- Participation numbers consistent with previous year(s)
- 2020 boundaries changed, some exceptions because SanTan LL did not offer additional options outside of tee-ball
- 22,000+ volunteer hours
- 2021 the 1st time a Queen Creek Little League team has won the Arizona State 10-12 Championship
- 12U All Star Team won District 14 Tournament
- 12U All Star Team competed in the Regional Tournament in San Bernardino
  - Games were on ESPN and ESPN+

**E. Department updates - Adam and Jennifer**

- East Park -
  - Park naming - PRAC requests to name the park based on what is in the park
  - Will offer additional fields and opportunities for multiple leagues
    - Will need to review youth sport policy, as well as concessions
  - Will have a lake and same fishing partnership
  - Regional retention basin does not need to be as large as originally planned
- Founders' Day
  - The event went well, there were some staffing/volunteer challenges
  - Limited public parking as more business open
  - Otherwise a very successful event
- Trunk or Treat
  - Saturday, October 16
  - PRAC member volunteer opportunity

**F. Next PRAC meeting is scheduled for February 08, 2022.**

- JL to send calendar invite

**5. Announcements:**

- October 30, Friends of Horseshoe Park hosting poker ride, walk, or run - partnering with Manes & Miracles

**6. Adjournment: Meeting adjourned at 7:55 p.m.**

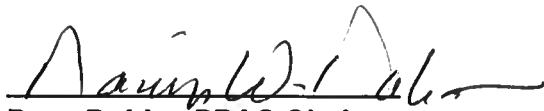
**Motion to adjourn: Marvin**

**Second: Sylvia**

**Vote: Approved; Unanimous**

**PREPARED BY: Jennifer Lamis on October 12, 2021**

**PASSED AND APPROVED: April 12, 2022**



**Dave Dobbs, PRAC Chair**