



## **AGENDA**

### **Regular Session**

#### **Queen Creek Town Council**

Community Chambers, 20727 E. Civic Parkway

October 6, 2021

6:30 PM

***Following the recommendations from the Center for Diseases Control and Prevention (CDC), the Arizona Department of Health Services, and the Governor's Executive Orders, to help slow the spread of COVID-19, attendance at Town meetings may be limited, including members of the Town Council and staff, to maintain appropriate physical distancing as determined by the Town. Some members of the Town Council and staff may attend electronically.***

***The public can continue to watch the meeting live streamed at [QueenCreekAZ.gov/Watch Meetings](https://www.queen-creek-az.gov/WatchMeetings) by selecting "video" next to the applicable meeting (once the meeting begins) or by visiting the Town's Ustream account at <https://video.ibm.com/councilmeeting>.***

***Public comment: in addition to attending in-person, there are two options for residents to submit public comment for the October 6 Town Council meeting:***

- ***Email: submit a comment to [PublicComment@QueenCreekAZ.gov](mailto:PublicComment@QueenCreekAZ.gov). Every email received will be entered into the official record. Please include your name, address, comment and note if your comment is for call to the public.***
- ***WebEx Online Meeting: Using a computer, tablet or smartphone, log into the meeting through WebEx (LINK) and provide a public comment. To participate, register with your name, address and comment. View detailed at [QueenCreekAZ.gov/Watch Meetings](https://www.queen-creek-az.gov/WatchMeetings).***

***Comments without identifying name and address will not be read or submitted as part of the written record.***

***Pursuant to A.R.S. §§ 38-431.02 and 38-431.03, notice is hereby given to the members of the Town Council and the general public that, at this Regular Meeting, the Town Council may vote at any time during the Council Meeting to go into Executive Session, which will not be open to the public, for legal advice and discussion with the Town Attorney(s) for legal advice on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03(A)(3).***

***The Mayor or other presiding officer at the meeting may change the order of Agenda Items and/or take items on the Agenda in an order they determine is appropriate.***

**1. Call to Order:**

**2. Roll Call:** (Members of the Town Council may attend electronically and/or telephonically)

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**3. Pledge of Allegiance:**

**4. Invocation/Moment of Silence:**

**5. Ceremonial Matters (Presentations, Proclamations, Awards, Guest Introductions and Announcements):**

- A. Proclamation: Fire Prevention Week (October 3 - 9, 2021)
- B. Proclamation: Cities & Towns Week (October 17 - 23, 2021)
- C. Proclamation: Domestic Violence Awareness Month
- D. Proclamation: Cyber Security Awareness Month

**6. Committee Reports:**

- A. Council summary reports on meetings and/or conferences attended. This may include but is not limited to Phoenix-Mesa Gateway Airport; MAG; East Valley Partnership; CAG. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.
- B. Committee and outside agency reports (only as scheduled)
  - 1. Economic Development Commission (September 22, 2021)

**7. Public Comments:** *Members of the public may address the Town Council on items not on the printed agenda and during Public Hearings. Please address the Town Council by completing a Request to Speak Card and turn it into the Town Clerk, sending an email to [PublicComment@QueenCreekAZ.gov](mailto:PublicComment@QueenCreekAZ.gov) by 6:30 p.m. on October 6, 2021 (limited to 500 words – identify your name, address and whether you wish your comment to be read at the meeting or just submitted as part of the written record). The Town Council may not discuss or take action on any issue raised during public comment until a later meeting. Speakers are limited to three (3) minutes each. Only one comment (either by email or by WebEx) per person per Agenda Item will be allowed and comments without identifying name and address will not be read or submitted as part of the written record.*

**8. Consent Agenda:** *Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote. Members of the Town Council and or staff may comment on any item without removing it from the Consent Agenda or remove any item for separate discussion and consideration.*

- A. Consideration and possible approval of the September 15, 2021 Regular Session Minutes.

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- B. Consideration and possible approval of Expenditures Over \$25,000. (FY 21/22 Budgeted Items)
  - 1. Courtesy Auto of Mesa - Town Wide Replacement and New Vehicles: \$285,075 (Utilities)
  - 2. Haaker Equipment - Equipment Rental as needed for Water Distribution Repairs and Maintenance: \$40,000 (Utilities)
  - 3. Corporate Technology Solutions (CTS) - Security Camera Upgrade: \$55,000 (Economic Development)
  - 4. Swain Electric - Parking Lot Light Poles at Horseshoe Park & Equestrian Centre: \$55,000 (Economic Development)
  - 5. Granicus - Annual Support for Meeting Management Software and Website: \$47,000 (Workforce & Technology)
- C. Consideration and possible approval of a 60-day Notice of Intention to establish a service fee on Development Services credit and debit card transactions.
- D. Consideration and possible approval of FY 20/21 year-end revenue budget adjustments of \$151,057,177; expenditure budget adjustments of \$1,662,825; adjustments to FY 20/21 Transfer budgets of \$7,476,288; and FY 21/22 carry-forward budget reallocations of \$13,517,878.
- E. Consideration and possible approval and ratification of Change Order No. 7a, 8, 9, 10, and 11 with N. Harris Computer Corporation's Advanced Utility Systems for software implementation services, with corresponding budget amendment in an amount not to exceed \$275,100.
- F. Consideration and possible approval of a professional services contract with Kutak Rock LLP in an amount not to exceed \$60,000 for government relations services for a one-year term, with up to four one-year renewals. (FY21/22 Budgeted Item)
- G. Consideration and possible approval of an Intergovernmental Agreement (IGA) with Maricopa County for the provision of judicial services and operation of the Justice Court in Queen Creek.
- H. Consideration and possible approval of Resolution 1426-21 authorizing the application for a Drinking Water State Revolving Fund Loan from the Water Infrastructure Finance Authority of Arizona (WIFA) in an amount not to exceed \$8.3 million.

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**9. Public Hearing Consent Agenda:** *Matters listed under the Public Hearing Consent Agenda are considered to be routine and will be enacted by one motion and one vote. Please address the Town Council on any items on the Public Hearing Consent Agenda by completing a Request to Speak Card and turn it into the Town Clerk, sending an email to [PublicComment@QueenCreekAZ.gov](mailto:PublicComment@QueenCreekAZ.gov) (limited to 500 words – identify your name, address and whether you wish your comment to be read at the meeting or just submitted as part of the written record) or by WebEx (instructions at [QueenCreekAZ.gov/WatchMeetings](http://QueenCreekAZ.gov/WatchMeetings)). Speakers are limited to three (3) minutes each. Only one comment (either by email or by WebEx) per person per Agenda Item will be allowed and comments without identifying name and address will not be read or submitted as part of the written record.*

A. None.

**10. Public Hearings:** *If you wish to speak to the Town Council on any of the items listed as a Public Hearing, please address the Town Council by sending an email to [PublicComment@QueenCreekAZ.gov](mailto:PublicComment@QueenCreekAZ.gov) (limited to 500 words – identify your name, address and whether you wish your comment to be read at the meeting or just submitted as part of the written record) or by WebEx (instructions at [QueenCreekAZ.gov/WatchMeetings](http://QueenCreekAZ.gov/WatchMeetings)). Speakers are limited to three (3) minutes each. Only one comment (either by email or by WebEx) per person per Agenda Item will be allowed and comments without identifying name and address will not be read or submitted as part of the written record.*

A. Public Hearing and possible adoption of Ordinance No. 765-21 amending Chapter 3 Administration and adding Article 3-6 Revenue and Finance, Section 3-6-1 Outstanding Accounts Receivable, and 3-6-1.1 Collection creating a collection fee not to exceed 15% of the delinquent balance.

**11. Items for Discussion:** *These items are for Town Council discussion only and no action will be taken. In general, no public comment will be taken.*

A. None.

**12. Final Action:** *If you wish to speak to the Town Council on any of the items listed under Final Action Please address the Town Council by completing a Request to Speak Card and turn it into the Town Clerk, sending an email to [PublicComment@QueenCreekAZ.gov](mailto:PublicComment@QueenCreekAZ.gov) (limited to 500 words – identify your name, address and whether you wish your comment to be read at the meeting or just submitted as part of the written record) or by WebEx (instructions at [QueenCreekAZ.gov/WatchMeetings](http://QueenCreekAZ.gov/WatchMeetings)). Speakers are limited to three (3) minutes each. Only one comment (either by email or by WebEx) per person per Agenda Item will be allowed and comments without identifying name and address will not be read or submitted as part of the written record.*

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- A. Publish the Town's Biennial Development Impact Fee Audit Report for fiscal years 2018-19 and 2019-20 and set a Public Hearing for November 3, 2021.

**13. Adjournment**

Pursuant to ARS 38-431.02 notice is hereby given to the members of the Queen Creek Town Council and to general public that the Queen Creek Town Council will hold a meeting open to the public as set forth above.

I, Maria Gonzalez, do hereby certify that I caused to be posted this 27th day of September the Agenda for the October 6, 2021 Regular and Possible Executive Session of the Queen Creek Town Council in the following places: 1) Queen Creek Town Hall; 2) Queen Creek Library; 3) Queen Creek Community Center bulletin board.

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Maria E. Gonzalez, CMC

The Town of Queen Creek encourages the participation of disabled individuals in the services, activities, and programs provided by the Town. Individuals with disabilities who require reasonable accommodations in order to participate should contact the Town Clerk's office at (480) 358-3000.