



MINUTES
Regular Session
Queen Creek Town Council

Community Chambers, 20727 E. Civic Parkway
September 16, 2020
6:30 PM

1. Call to Order:

The meeting was called to order at 6:56 p.m.

2. Roll Call: (Members of the Town Council may attend electronically and/or telephonically)

Gail Barney	Mayor	Present
Julia Wheatley	Vice Mayor	Present via WebEx
Robin Benning	Council Member	Absent
Jeff Brown	Council Member	Present
Jake Hoffman	Council Member	Present WebEx/ In person @ 7:14 pm
Dawn Oliphant	Council Member	Absent
Emilena Turley	Council Member	Present via WebEx

3. Pledge of Allegiance:

Led by Council Member Brown.

4. Invocation/Moment of Silence:

A moment of silence was held for our community and individuals across the Nation that are hurting from the pandemic and for police officers injured in the line of duty.

5. Ceremonial Matters (Presentations, Proclamations, Awards, Guest Introductions and Announcements):

A. 2020 Census Final Push

Mayor Barney said the deadline to respond to the 2020 Census is September 30, and encouraged residents to complete their Census at 2020Census.gov. Mayor Barney outlined the importance of the Census in regards to future funding for the Town.

A 2020 Census video prepared by staff and Queen Creek Citizen Leadership Institute graduates was presented.

6. Committee Reports:

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- A. Council summary reports on meetings and/or conferences attended. This may include but is not limited to Phoenix-Mesa Gateway Airport; MAG; East Valley Partnership; CAG. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

See attached.

- B. Committee and outside agency reports (only as scheduled)

1. Parks and Recreation Advisory Committee (September 15, 2020)

Communications, Marketing & Recreation Director Marnie Schubert gave a brief summary of the September 15, 2020 meeting. The Committee heard presentations on end of season reports from several sports leagues and discussed e-bikes on the parks and trails. The next meeting is October 13.

- 7. Public Comments:** *Members of the public may address the Town Council on items not on the printed agenda and during Public Hearings. Please address the Town Council by completing a Request to Speak Card and turn it into the Town Clerk, sending an email to PublicComment@queencreek.org by 6:30 p.m. on September 16, 2020 (limited to 500 words – identify your name, address and whether you wish your comment to be read at the meeting or just submitted as part of the written record). The Town Council may not discuss or take action on any issue raised during public comment until a later meeting. Speakers are limited to three (3) minutes each. Only one comment (either by email or by WebEx) per person per Agenda Item will be allowed and comments without identifying name and address will not be read or submitted as part of the written record.*

A public comment submitted by email from Sarah Hoover was read by Assistant Town Manager Bruce Gardner, in opposition to the building of the Ocotillo apartments.

- 8. Consent Agenda:** *Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote. Members of the Town Council and or staff may comment on any item without removing it from the Consent Agenda or remove any item for separate discussion and consideration.*

Council Member Hoffman removed item H for presentation and discussion and Staff removed Item I for continuation at a future meeting.

MOTION:	To approve the Consent Agenda minus Items H & I.
RESULT:	Approved unanimously (5-0)
MOVER:	Jeff Brown, Council Member
SECONDER:	Julia Wheatley, Vice Mayor
AYES:	Barney, Wheatley, Brown, Hoffman, Turley
ABSENT:	Benning, Oliphant

- A. Consideration and possible approval of the August 19, 2020 Regular Session Minutes.
- B. Consideration and possible approval of Expenditures over \$25,000. (FY 20/21 Budgeted Items)
 1. Sentinel Technologies - As-needed technology purchases and implementation: \$200,000 (Workforce & Technology)
 2. L.N. Curtis & Sons - Emergency Allied Equipment for new E415: \$115,428 (Fire & Medical)
- C. Consideration and possible approval of a Power Distribution Easement to be granted to Salt River Project on Signal Butte Road for Fire Station #4.
- D. Consideration and possible approval of the purchase of 39 vehicles to initiate a fleet of vehicles for the Town's Police Department utilizing a State of Arizona cooperative contract with Courtesy Chevrolet #ADSP017-166120 in an amount not to exceed \$2,607,440 and any related budget adjustments.
- E. Consideration and possible approval of a Project Order for Stanley Consultants, Inc. in the amount not to exceed \$46,860 for design and plan preparation of a Street Sweeper Washout facility at the Field Operations Facility (included in the FY2020 carryforward budget).
- F. Consideration and possible approval of an On-Call Project Order with Hilgartwilson in an amount not to exceed \$331,980 for Engineering Services for the design of Schnepf Road Water and Sewer lines from Combs Road to Skyline Drive (WA270, WA271 and WW270, WW271, WW272); and necessary budget adjustments.
- G. Consideration and possible approval of an Agreement with Salt River Project estimated at \$1,317,841 for design and construction plan preparation for replacement and relocation of an existing 69KV transmission line along the Meridian Road alignment from Queen Creek Road to Germann Road (CIP No. A1505). (FY2021 Budgeted Item)

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- H. Item Pulled from Consent
- I. Item Pulled from Consent
- J. Consideration and possible approval of the "Final Plat" for Malone Place Parke Parcel 2, a request by Legacy Collateral Holdings LLC.
- K. Consideration and possible approval of Resolution 1343-20 creating Street Light Improvement District Number 120, (No. 2020-011 for Fulton Homes Barney Farms Phase 1A); and Resolution 1344-20 creating Street Light Improvement District Number 121, (No. 2020-012 for Fulton Homes Barney Farms Phase 1B).
- L. Consideration and possible approval of Resolution 1345-20 creating Street Light Improvement District Number 122, (No. 2020-013 for Legado Parcel A); Resolution 1346-20 creating Street Light Improvement District Number 123, (No. 2020-014 for Legado Parcel B); Resolution 1347-20 creating Street Light Improvement District Number 124, (No. 2020-015 for Legado Parcel C); and Resolution 1348-20 creating Street Light Improvement District Number 125, (No. 2020-016 for Legado Parcel D).

Items Removed from the Consent Agenda:

- H: Consideration and possible approval of Project Order #7 (Master On-Call Contract # 2017-035) with Wood Environment and Infrastructure Solutions, Inc. in an amount not to exceed \$350,868 for the engineering design of a multi-use trail along Queen Creek Wash (Project #TE100). (FY21 General Capital Contingency).

Public Works Director Troy White gave a brief explanation of the trail location, trail design and the timeline to start the work. He said 50% of the construction is covered by grants and the rest is covered by impact fees. He said no general fund money will be used.

MOTION:	To approve the consent Agenda Item H.
RESULT:	Approved unanimously (5-0)
MOVER:	Jeff Brown, Council Member
SECONDER:	Jake Hoffman, Council Member
AYES:	Barney, Wheatley, Brown, Hoffman, Turley
ABSENT:	Benning, Oliphant

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- I: Consideration and possible approval of a Job Order contract with SD Crane Builders, Inc. in an amount not to exceed \$348,005 for the construction of the Utility Customer Service Area Remodel (WA088) (FY 20-21 Carryover Budgeted Item).3105 : MSB first floor remodel construction.

This item has been pulled by staff and tabled to a future meeting. No action was taken.

9. Items for Discussion: *These items are for Town Council discussion only and no action will be taken. In general, no public comment will be taken.*

A. Diversified Water Co. Acquisition Customer Notification Plan/Approach.

Utilities Director Paul Gardner presented information on the communication and outreach plan for Diversified Water Company. He outlined the transition and billing cut over dates. Mr. Garner gave details on post transition activities and said the Diversified customers will be receiving new smart meters. The meter upgrades will be completed by the end of the calendar year and there will be customer outreach throughout the process. Mr. Gardner said they will use budget savings from the current Meter Change-Out Program and the new meters will not cost the town any new money.

Mr. Gardner explained the customer communication plan which includes welcome letters; website updates; and information in Diversified's final bill. The first Queen Creek bill will be in December which will put all customers on the same cycle. Mr. Gardner said there will be no new rate increases.

Mr. Gardner thanked Mayor and Council for their support and said it was very smooth transition. He also thanked Diversified Water and remarked that they are a great company with great customers. He said the acquisition will benefit both parties.

B. Discussion on TextQC customer service platform.

Ms. Schubert gave an overview of the new TextQC program that was launched on August 1, 2020. She said it is innovative customer service program that integrates the features of two companies (Citibot and See Click Fix) and is the first of the kind in the Nation. She explained the process for customers to submit service requests which are filtered directly to the correct department/staff member.

Ms. Schubert said the first month statistics are very high in comparison to the previous program that was being used by the Town and feedback has been positive. Ms. Schubert briefly touched on some of the issues and recommendations that are being evaluated and said we have a unique opportunity to customize the program to meet our needs.

Council commented on the innovative program and was supportive of the Town's attempt to use new platforms to interact with our residents and provide information.

- C. Presentation: Update on Status of Queen Creek Police Department transition, including an update on branding efforts.

Police Chief Randy Brice reported on activity for the period of August 19 – September 18, 2020:

Timeline: Major Milestones

Chief Brice reported that the AZPost Application was submitted and he outlined the next steps. Vehicles were ordered and branding is underway. Chief Brice outlined future projects, policy items, training schedules, purchasing schedules and other items depicted on the timeline.

Goals or Focus Areas

Chief Brice highlighted goals for this period:

- Continued extensive outreach and partnership development.
- Continue monitoring policing trends.
- The hiring process is underway with many outstanding candidates. Testing and background processes are scheduled.
- Policy Manual was purchased and legislative updates are being made. Completion expected in less than one year.
- Command vehicle & equipment ordered.
- Record Management System (RMS) purchasing and implementation plan established.
- Updated Reporting Process will be established including bi-monthly reports to Council, highlights via Weekly Packet, extensive reporting from Project Management Software and continued timelines with milestones.

Chief Brice gave a presentation on QCPD Branding. He complimented the Marketing Team for their assistance and said they will also be seeking public input. The presentation provided concepts of logos, patches, badges and vehicle styles with branding elements applied in different fonts, styles and colors. Chief Brice said the goal is to tie in the different elements to achieve a cohesive look for all items that depicts safety and pride and is unique to Queen Creek.

The Council was asked to share feedback on the examples provided before it goes out for public comment in October, with final decisions due by November. Chief Brice said the timeline to order the items is December, explaining that some items can take up to six months to process and manufacture.

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Council discussed the options provided for the badges and vehicles and voiced their preferences on the different elements. They said it was important to be on the same page before putting it out to the public. Chief Brice said the elements can also be mixed and matched and narrowed down before sending to the public. Chief Brice said there will also be ancillary items for our inaugural year that the public could comment on. He said an alternative could be to keep the vehicle and badge decision in-house with Council to maintain a cohesive professional look.

The branding options will be sent out to the full Council for review and comments. Council will narrow down choices and provide feedback to Chief Brice in one to two weeks.

Mayor Barney praised Maricopa County Sheriff's Office and Captain Lugo for their commitment and exemplary service to the Town over the years. He said enthusiasm for a new police department does not in any way dismiss everything they do for Queen Creek.

- 10. Public Hearing Consent Agenda:** *Matters listed under the Public Hearing Consent Agenda are considered to be routine and will be enacted by one motion and one vote. Please address the Town Council on any items on the Public Hearing Consent Agenda by completing a Request to Speak Card and turn it into the Town Clerk, sending an email to PublicComment@queencreek.org (limited to 500 words – identify your name, address and whether you wish your comment to be read at the meeting or just submitted as part of the written record) or by WebEx (instructions at QueenCreek.org/WatchMeetings). Speakers are limited to three (3) minutes each. Only one comment (either by email or by WebEx) per person per Agenda Item will be allowed and comments without identifying name and address will not be read or submitted as part of the written record.*

A. None.

- 11. Public Hearings:** *If you wish to speak to the Town Council on any of the items listed as a Public Hearing, please address the Town Council by sending an email to PublicComment@queencreek.org (limited to 500 words – identify your name, address and whether you wish your comment to be read at the meeting or just submitted as part of the written record) or by WebEx (instructions at QueenCreek.org/WatchMeetings). Speakers are limited to three (3) minutes each. Only one comment (either by email or by WebEx) per person per Agenda Item will be allowed and comments without identifying name and address will not be read or submitted as part of the written record.*

A. None.

- 12. Final Action:** *If you wish to speak to the Town Council on any of the items listed under Final Action Please address the Town Council by completing a Request to Speak Card and turn it into the Town Clerk, sending an email to PublicComment@queencreek.org (limited to 500 words – identify your name, address and whether you wish your comment to be read at the*

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meeting or just submitted as part of the written record) or by WebEx (instructions at QueenCreek.org/WatchMeetings). Speakers are limited to three (3) minutes each. Only one comment (either by email or by WebEx) per person per Agenda Item will be allowed and comments without identifying name and address will not be read or submitted as part of the written record.

A. None.

13. Adjournment

The Regular Session adjourned at 8:25 p.m.

TOWN OF QUEEN CREEK

Gail Barney, Mayor

ATTEST:

Maria E. Gonzalez, Town Clerk

I, Maria E. Gonzalez, do hereby certify that to the best of my knowledge and belief, the foregoing Minutes are a true and correct copy of the Regular Session Minutes of the September 16, 2020 Regular Session Meeting of the Queen Creek Town Council. I further certify that the meeting was duly called and that a quorum was present.



Council Committee Reports

- 09/03 – PHX EVP Board of Directors Meeting (Hoffman)
- 09/03 – TextQC Meeting with Town Manager John Kross (Benning, Brown)
- 09/08 – PHX EVP Critical Infrastructure & Transportation Committee Meeting (Benning, Brown)
- 09/08 – Meeting with QCUSD Superintendent Dr. Berry (Wheatley)
- 09/08 – QC Chamber Network Luncheon (Benning, Oliphant, Wheatley)
- 09/10 – GPEC Mayors and Supervisors Meeting (Wheatley)
- 09/10 – League of AZ Cities and Towns Executive Committee Meeting (Barney)
- 09/10 – Downtown QC Arts & Placemaking Advisory Committee Meeting (Oliphant)
- 09/11 – WeSERV Presentation (Wheatley)
- 09/15 – Phoenix-Mesa Gateway Board Meeting (Barney)
- 09/16 – MCDPH Weekly Municipalities, Tribal and Partner Webinar (Barney)
- 09/16 – COVID-19 Mayors and County Supervisors call with Senator Sinema (Barney)