



**MINUTES
WORK STUDY SESSION
QUEEN CREEK PLANNING & ZONING COMMISSION
QUEEN CREEK COMMUNITY CHAMBERS
20727 E. CIVIC PARKWAY
OCTOBER 9, 2019
IMMEDIATELY FOLLOWING THE 6:00PM REGULAR SESSION**

1. Call to Order

2. The meeting was called to order at 6:17PM.

3. **Roll Call** (one or more members of the Commission may participate by telephone)

Commissioners in attendance: Commissioners Sossaman, Spall, McWilliams, and Gillette.
Commissioners Matheson, Young, and Benson were absent.

ITEMS FOR DISCUSSION

These items are for Commission discussion only and no action will be taken. In general, no public comment will be taken.

4. Census 2020 (Chris Moss, Complete Count Committee Chair)

Chris Moss, Complete Count Committee Chair, provided a brief overview of the upcoming Census 2020 effort. Mr. Moss summarized the key facts, noting that the Census effort is important, safe, and easy. Mr. Moss summarized important functions of the Census. Mr. Moss summarized the three ways to participate in the Census which include online via survey, over the phone, or by mail. If residents do not complete the survey online, over the phone, or by mail, Census workers will visit their home. Mr. Moss provided website links to access more information on the census.

Commissioner Sossaman inquired: how soon after the survey is available will a Census worker visit a resident at their home? Mr. Moss responded stating he believes Census will begin visiting resident's homes on May 1st.

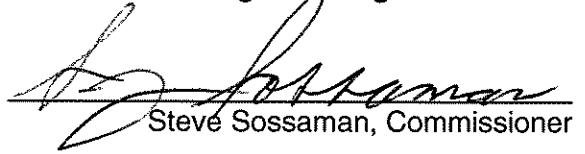
Commissioner McWilliams inquired: will statistics on participation be made available? Mr. Moss responded, stating yes and that they intend to show participation as a progress meter.


5. AZ APA State Conference Summary (Kyle Barichello, Planner II)

Kyle Barichello, Planner II, presented a summary of the AZ APA State Conference that was attended by Staff and two Commissioners. Mr. Barichello provided conference highlights and presented a summary of the sessions attended. Mr. Barichello introduced the topic that he presented on at the conference.

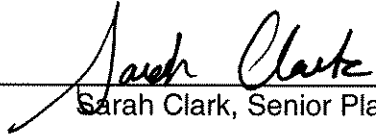
Mr. Barichello noted that the Town received an honorable mention award for the Best Ordinance/Adopted Policy Category for the Downtown Core Rezone and Design Guidelines. Mr. Barichello provided a brief overview of the Downtown Core Zoning District and Downtown Core Design Guidelines. Mr. Barichello provided photo exhibits of properties in the Downtown Core which

Town of Queen Creek Planning & Zoning Commission


Steve Sossaman, Commissioner

ATTEST: 
Sarah Clark, Senior Planner

I, Sarah Clark, do hereby certify that, to the best of my knowledge and belief, the forgoing Minutes are a true and correct copy of the Minutes of the October 9, 2019 Work Study Session of the Queen Creek Planning and Zoning Commission. I further certify that the meeting was duly called and that a quorum was present.


Sarah Clark, Senior Planner

Passed and approved on November 13, 2019.