



MINUTES
Parks & Recreation Advisory Committee
22358 S. Ellsworth Rd., Queen Creek, AZ
San Tan Conference Room
June 12, 2018
6:00 p.m.

1. **Call To Order and Roll Call:** Meeting started at 6:01 p.m.

PRAC Members present: Dru Alberti, Daniel Babcock, Karl Kleinebreil, Adam Neville, Michael Shirley, Marvin Smith and Sylvia Tarin

PRAC Members absent: Dave Dobbs, Eileen Koceja, Cherie Richardson and David Sobeck

Staff present: Marnie Schubert-Communications, Marketing and Recreation Director, Adam Robinson-Recreation Superintendent, Alexis Ramirez-Recreation and Communications Analyst, Marianne Fulton-Customer Service Coordinator and Ryan Fielder- Senior Budget Analyst

Council Liaisons present: Councilman Hoffman (arrived at 6:07 p.m., left at 7:29 p.m.) and Council Member Wheatley (arrived at 6:03 p.m.)

Public attendees: None

2. **Introductions:** None
3. **Public Comment:** None
4. **Items for Discussion:**

A. Consideration and possible approval of the May 22, 2018 meeting minutes

Motion to Approve: Adam Neville

Second: Karl Kleinebreil

Vote: Approved; Unanimous

B. Presentation and discussion on the Home Rule renewal scheduled for the August 28, 2018 election - Ryan Fielder, Senior Budget Analyst

- Staff provided a review of the Home Rule renewal on the August 28 election.
- PRAC asked why Home Rule even exist?

- Home Rule is a part of the State of Arizona Constitution, which was amended by Arizona voters in 1980 to limit the amount of expenditures by cities, towns, counties and community college districts.
- The state-imposed limitation restricts spending by imposing a formula that takes a city or town's 1979-1980 expenditure level (estimated by the State for Queen Creek since it was not an officially incorporated town until 1989) and multiplies it by a population factor and an inflation factor.
- What happens if Home Rule does not pass in August?
 - If the Home Rule renewal does not pass, the state-imposed formula will require a substantial cut to the Town's budget, despite having available revenue. The cut would result in reducing, and in some cases eliminating, Town programs and services. For example, the Town has a projected budget of \$167.6 million for 2019-2020. If the Home Rule renewal does not pass, the state's formula would dictate the Town budget could not exceed \$41.6 million for fiscal year 2019-2020, a \$126 million reduction.

C. Discussion and possible recommendation to Town Council for the naming of ramadas at Mansel Park - Alexis Ramirez, Recreation and Communications Analyst

- PRAC reviewed the list and site map with names.
- PRAC discussed changing ramada #8 from Muskie to Grayling.

Motion to approve and recommend the list of ramada names with the change from Muskie to Grayling for ramada #8: Marvin Smith

Second: Daniel Babcock

Vote: Approved; unanimous

D. Discussion and possible recommendation to Town Council on rental policies - Alexis

- PRAC discussed increasing the length of a peninsula reservation to 6 hours. Agreed to keep the minimum length for the peninsula only to 4 hours.
- PRAC discussed the possible requirement for large parties/groups to provide insurance/general liability waivers for peninsula rentals.
 - Currently insurance requirements are determined through the special events process (any group/party over 100). Staff will contact the Town's insurance broker to analyze the space and provide guidance.
- PRAC asked staff to analyze peninsula and ramada trends after the first year and bring findings to PRAC for discussion and possible reevaluation of fees and policies.
- After the policy is approved by council it go into effect and the Town will start accepting reservations for the ramadas and peninsula at Mansel Park.

PRAC Edits:

- Increase the turnover break for peninsula reservations to 1 hour.
- Peninsula refunds schedule is a cancellation made prior to 90 days will receive a full refund, 50% refund at 89-60 days, and less than 60 days no refund.
- Restate inclement weather information under peninsula section.

Motion to approve with the edits listed above: Sylvia Tarin

Second: Adam Neville

Vote: Approved; unanimous

E. Discussion and possible recommendation to Town Council on lake policies - Alexis

PRAC Edits:

- #4 Change to "Fish may only be taken by pole or line."

- #9 Change to make it clear does not apply to fish, intention is for ducks and other wildlife.
- Add #12 "The Recreation Superintendent, or designee, shall interpret this policy and may act in any case not specifically covered by the policy."

Motion to approve: Adam Neville

Second: Marvin Smith

Motion to approve with the edits listed above: Daniel Babcock

Second: Marvin Smith

Vote: Approved; unanimous

F. Discussion and possible approval of the FY18/19 Parks and Recreation Advisory Committee Work Plan - Alexis

- PRAC showed excitement towards beginning the design process for Queen Creek Sports Complex (east park site).
- PRAC asked staff to keep them updated on the findings with the new Food Truck Freedom Law.
- PRAC asked staff to send them calendar appointments for Town special events.

Motion to approve: Daniel Babcock

Second: Marvin Smith

Vote: Approved; unanimous

G. Department Updates - Alexis

- A new staff member was brought on board to fill the Recreation Tech vacancy. We are excited to welcome Amanda Ladd to the Live Play Learn family. Amanda will be assisting with marketing and special interest classes.
- LPL staff attended Frontline Fundamentals, a training offered to front line staff by the Arizona Parks and Recreation Association. The training provided information on customer service, leadership and created team building opportunities.

Special Events

- The Schnepf Family informed Town staff that due to upcoming road improvements surrounding the farm, that will restrict/limit traffic, they have decided they will not be hosting their Hometown 4th of July event this year. This information has been posted on the Schnepf Farms facebook page.
- Luau Splash Pad Party, July 14 at the Splash Pad at Founders' Park from 6 to 8 p.m. Aloha! The Town of Queen Creek invites you to celebrate Park and Recreation month at this year's Luau Splash Pad Party! Join us after hours for a fun evening of hawaiian-themed games, food, music, and more. The night will feature Hula Dancers and a Fire Dance demonstration.
- The ice cream social is Saturday, July 21 at the Recreation Annex.

H. Next PRAC meeting is scheduled for August 14, 2018.

5. **Announcements:** None

6. **Adjournment:** Meeting adjourned at 8:04 p.m.

Motion to adjourn: Marvin Smith

Second: Sylvia Tarin

Vote: Approved; Unanimous

PREPARED BY: Alexis Ramirez on June 12, 2018

PASSED AND APPROVED: September 11, 2018

A handwritten signature in black ink, appearing to be 'Dr. Alberti', written over a horizontal line.

~~Dr. Alberti, PRAC Vice Chair~~

DANIEL W. BABCOCK, PRAC