



**MINUTES
WORK STUDY SESSION
QUEEN CREEK PLANNING & ZONING COMMISSION
QUEEN CREEK COMMUNITY CHAMBERS
20727 E. CIVIC PARKWAY
OCTOBER 11, 2017
6:00 PM**

1. Call to Order

The meeting was called to order at 6:01 PM.

2. Roll Call (one or more members of the Commission may participate by telephone)

Commissioners in attendance: Commissioners in attendance: Chairman Matheson, Sossaman Alleman, Ehmke, Gough and Young (Vice Chairman Arrington was absent).

ITEMS FOR DISCUSSION

These items are for Commission discussion only and no action will be taken. In general, no public comment will be taken.

3. On-Camera Training (Marnie Schubert, Communications, Marketing & Recreation Director)

Marnie Schubert, Communications, Marketing & Recreation Director, provided a presentation on On-Camera Training. Ms. Schubert provided tips on how to best present oneself on camera including:

- Wearing suitable clothing
- Having water
- Sitting up straight
- Remembering your body language
- Using your natural voice
- Remembering to breathe

4. Summary of Town Traffic and Transportation Planning (Mohamed Youssef, Transportation Engineering Manager)

Mohamed Youssef, Transportation Engineering Manager, provided an update on Town Traffic Engineering. Mr. Youssef noted that he is now responsible for design and operations as part of the new Traffic Engineering Division, which is now under the Public Works Department.

Mr. Youssef summarized the various responsibilities of the Traffic Engineering Division including:

- Reviewing new Planning and Engineering applications
- Maintaining the Town's 48 traffic signals
- Reviewing and approving traffic control permits
- Managing the Town's Intelligent Transportation Systems (ITS)
- Responding to internal and external customer inquiries

Mr. Youssef noted that the Town's Traffic Engineering Division coordinates within the Town's various departments but also with outside agencies including Maricopa Association of

Governments, Central Arizona Governments, Arizona Department of Transportation, Federal Highway Association, and adjacent municipalities.

Mr. Youssef stated that the Town Council approved the Town's first Transportation Master Plan in 2016.

Mr. Youssef summarized the various transportation plans and projects that impact the Town including:

- North-South Corridor Study
- SR24 Extension, German Road Study
- Southeast Valley Transit Study
- Local Transit Study
- Passenger Rail Study
- Roadway Widening

Mr. Youssef provided an exhibit that highlighted the ADOT Passenger Rail from Phoenix to Tucson which would pass through the Town.

Mr. Youssef summarized the different responsibilities of the Division including:

- Conducting and reviewing studies such as Intersection Analyses, Access Management studies, Bike and Pedestrian Safety studies and Traffic Impact Studies
- Reviewing traffic signage
- Overseeing Traffic signal construction, operations, and maintenance

Mr. Youssef noted that an acceptable Level of Service (LOS) is LOS C or LOS D, where LOS E or LOS F is not acceptable. Mr. Youssef added that when a new development is proposed, the development has to mitigate its impact on the street system to maintain LOS C or LOS D.

Mr. Youssef summarized the Town's Traffic Management Center operations.

Commissioner Young inquired: what are the major arterial roads where coordinated signal timing is used? Mr. Youssef responded, stating the Ellsworth Road is coordinated from Empire Boulevard to Fulton Parkway where from 5:00AM to 10:00AM, the signal coordination favors northbound traffic and from 3:00PM to 8:00PM the signal coordination favors southbound traffic.

Commissioner Sossaman inquired if the signal coordination on Ocotillo takes into consideration the high school's hours of operation. Mr. Youssef responded, stating that yes, speed, distance, and traffic volume, impacted by the school's hours of operation, are inputs of the signal coordination analysis.

Commissioner Gough inquired if there has been any consideration to turn intersections into roundabouts to reduce on accidents. Mr. Youssef responded stating, that a roundabout was considered at the intersection of Old Ellsworth Road, north of Rittenhouse Road, but the Home Owner's Association did not approve of the proposal.

Commissioner Alleman inquired: if driving north on Ellsworth Loop Road in the morning, do the lights on Victoria Lane or Maya Road stay red if there is not a vehicle stopped at the light? Mr. Mohamed stated that the signal timing is based on the speed and distance of intersections to create platoons of cars moving together and does not take into consideration if a vehicle is not stopped at an intersection. Mr. Youssef added that the intersections have sensors to identify whether a vehicle is stopped an intersection, but are only used during off-peak hours.

Commissioner Ehmke inquired if signal timing coordination is used on the weekends. Mr. Youssef responded, stating that mid-day signal coordination is used on the weekends.

Chairman Matheson inquired: does it appear that the Town is maintaining the LOS C or LOC D. Mr. Youssef stated that LOS goes up and down and is impacted by a variety of factors.

Chairman Matheson inquired: what is the plan for Power Road south of Ocotillo? Mr. Youssef stated that the Transportation Master Plan identifies Power Road as 5 lanes. Mr. Youssef added that Maricopa County Department of Transportation is working on a small area transportation study from Chandler Heights Road, to Hunt Highway, to Higley Road, to Ellsworth Road.

ADMINISTRATIVE ITEMS

5. Recent activity update.

None.

6. Summary of Events from members of the Commission and staff. The Commission may not deliberate or take action on any matter in the "summary" unless the specific matter is properly noticed on the Regular Session agenda.

Mr. Burningham thanked Keith for managing the clerk duties for the meeting that evening and announced that Sarah Mertins, Planner II, got married and is returning as Sarah Clark.

7. Adjournment

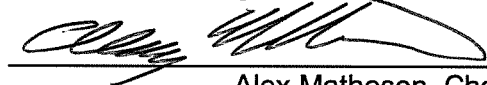
Motion to adjourn at 7:01PM

1st: Sossaman

2nd: Alleman

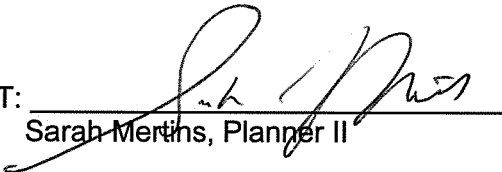
Vote: 6-0 (Vice Chairman Arrington was absent for the vote)

Town of Queen Creek Planning & Zoning Commission

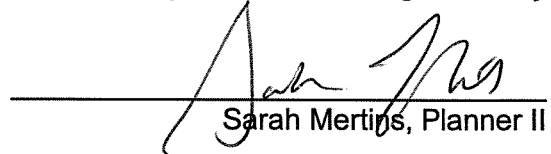


Alex Matheson, Chairman

ATTEST:


Sarah Mertins, Planner II

I, Sarah Mertins, do hereby certify that, to the best of my knowledge and belief, the forgoing Minutes are a true and correct copy of the Minutes of the October 11, 2017 Work Study Session of the Queen Creek Planning and Zoning Commission. I further certify that the meeting was duly called and that a quorum was present.


Sarah Mertins, Planner II

Passed and approved on November 8, 2017.