

Budget Committee Minutes

Town of Queen Creek

22358 S Ellsworth Road

Queen Creek AZ 85242

April 23, 2008

1. The meeting was Called to Order - at 1:15 pm by Lisa Coletto-Cohen, Chair

Committee members present: Lisa Coletto-Cohen, Gordon Mortensen, Absent: Council Member Toni Valenzuela. Also attending: Town Manager John Kross, Assistant Town Manager Patrick Flynn, Budget Manager Barbara Sena, Budget Analyst Samantha McPike, Parks and Recreation Director Debra Gomez, Parks and Recreation Assistant Director Creighton Wright, Economic Development Director Doreen Cott, Public Safety Manager Joe La Fortune, Fire Chief Van Summers, MCSO Lt. D'Amico, MCSO Captain Dante Proto, Human Resources Director Bruce Gardner, Town Clerk Jennifer Robinson, Information and Marketing Director Dee Anne Thomas, Queen Creek Water Director Paul Gardner, Public Works Director Don Noble, Community Development Director Tom Condit, Assistant Community Development Director Dean Wise, Transportation Director Dick Schaner, Council Member-Elect Jeff Brown, Sarah Boggan with the Tribune, and Angela Wells with the Queen Creek Independent.

2. Items for Discussion and possible action:

- a. Consideration and possible approval of minutes from Budget Meeting of March 3, 2008.

Motion to approve as submitted by Council Member Mortensen, second Council Member Coletto-Cohen. Vote 2-0

- b. Review of Queen Creek FY 2008-09 General Fund Operating Budget

Town Manager Kross presented his recommended FY 2008-09 General Fund operating budget. He discussed the reduction necessary to balance the budget due to the downturn in projected number of single family home permits. The budget contains a larger than normal contingency to prevent any future holdbacks and the Fund Balance is maintained per Council policy. Assistant Town Manager Flynn reviewed the recommended revenue budget. He stated that FY 2008 sales tax revenue is projected to be \$11.5 million compared to a budget of \$13.5 million; FY 2009 recommended sales tax budget amount is \$12.0 million to reflect the current economic conditions.

Town Manager Kross reviewed the departmental expenditure budgets. Discussion followed regarding how the reduced work week for staff would be

implemented. Assistant Town Manager Flynn would like to present a list of changes to the full Council with committee recommendations for their approval so that those changes could be incorporated into the tentative recommended budget which will be presented to Council at their May 21, 2008 meeting.

The Budget Committee discussed some changes to the Town Council budget and directed staff to bring the Council Department budget to the entire Council for their review at the May 7, 2008 meeting for consideration and possible approval.

- c. Review of Sewer Enterprise FY 2008-09 budget postponed until next meeting
- d. Review of Water Enterprise FY 2008-09 budget postponed until next meeting
- e. Review of Emergency Services FY 2008-09 Operating budget (Fire) postponed until next meeting
- f. Schedule upcoming meeting

Next Budget Committee meeting scheduled for May 1, 2008 at 2:00PM

- 3. Announcements – none
- 4. Motion made to adjourn at 4:14 pm by Council Member Mortensen, second Council Member Coletto-Cohen. Vote 2-0