



**PARKS AND RECREATION DEPARTMENT
YOUTH COMMISSION
MINUTES OF THE February 6, 2008 MEETING**

1. CALL TO ORDER AND INTRODUCTIONS: All members, guests and staff introduced themselves to the group
 - a. YOUTH COMMISSION MEMBERS PRESENT: Vice Chair Melissa Tiscareno, Treasurer Ivan Tiscareno, Omar Reyes, Elizabeth Valencia, Lorena Deniz, Osvaldo Esquivel, Sandra Ruiz, Leslie Bentle, Shelby Cooper, Daniel Galvez, and Guest Denn Harris
 - b. STAFF: Caitlyn Syphers, Senior Program Technician; Katie Sipes, Management Assistant
2. PUBLIC COMMENT: Anthony Baumann, representing the Boys & Girls Club, spoke about an upcoming teen development program on the opposite Wednesdays of YC. It will include resume building, interview tips, character and leadership training, incentive field trips, food during trainings, guest speakers and will all be FREE to the teens. Registration is required. Register through Caitlyn at the Community Center.
3. ITEMS FOR DISCUSSION:
 - a. Item #1 – Consideration and possible approval of minutes from December January 16, 2008.
 - i. Presented by Melissa Tiscareno
 - ii. DISCUSSION: Melissa reviewed the meeting minutes from Dec. January 16, 2008.
 - iii. MOTION: Board Member Melissa Tiscareno
 - iv. SECOND: Board Member Daniel Galvez
 - v. VOTE: Unanimous approval
 - vi. ACTION ITEMS: N/A

- b. Item #2 – Treasurer’s Report
 - i. Presented by N/A – Tabled until next meeting
 - ii. DISCUSSION: N/A
 - iii. MOTION: N/A
 - iv. SECOND: N/A
 - v. VOTE: NO VOTE
 - vi. ACTION ITEMS: N/A

- c. Item #3 – Update of the status of the Town Hall Forum
 - i. Presented by Caitlyn Syphers
 - ii. DISCUSSION: This year’s goal will be 50 teens registered (not including Project Challenge) A special teambuilding event will be put on the calendar if the YC can reach this goal. Caitlyn & Katie are still working on confirming facilitators –worst case scenario, they will lead the facilitations. If that is the case, the YC must step up during the event to make sure that the agenda and schedule are being followed. A graphic was sent to the C&M dept. for the baseball t-shirts. The colors for the shirts will be Black for the YC and Royal Blue for the Teens. Specific areas were assigned, expect a list of duties at the next meeting.
 - iii. MOTION: N/A
 - iv. SECOND: N/A
 - v. VOTE: no vote was taken
 - vi. ACTION ITEMS: Caitlyn and Katie will continue to confirm for the facilitators and keep the YC updated.

- e. Item #4 – Update of the printer cartridge fundraiser
 - i. Presented by Caitlyn Syphers
 - ii. DISCUSSION: Caitlyn sent out the first 2 boxes on Friday, Feb. 8 and will continue to send out as long as the boxes are being filled. The fundraiser will run until Wed. April 2.
 - iii. Motion: N/A
 - iv. Second: N/A
 - v. VOTE: no vote was taken
 - vi. ACTION ITEMS: Caitlyn will call the fundraising company to order more labels.

- f. Item #4 – Discuss the status of the upcoming "Dinner with the Mayor" event
 - i. Presented by Caitlyn Syphers

- ii. DISCUSSION: This event was reschedule for Tuesday, March 25 at 6pm at the Community Center.
 - iii. Motion: N/A
 - iv. Second: N/A
 - v. VOTE: no vote was taken
 - vi. ACTION ITEMS: Members need to review the given PowerPoint and be prepared to ask questions and interact during the event.

- g. Item #5 – Update of the status of the event: TV Turn Off Day/ Family Game Night
 - i. Presented by Caitlyn Syphers
 - ii. DISCUSSION: Members and guests need to be at Town Hall by 5 p.m. on Saturday, Feb. 9 for the event to help set up. Wear t-shirts.
 - iii. Motion: N/A
 - iv. Second: N/A
 - v. VOTE: no vote was taken
 - vi. ACTION ITEMS: All members available need to attend the Feb. 6 Council meeting after the YC meeting in support of the event.

- h Item #6 – Discussion of a tentative fundraiser at the Spring Family Special Event
 - i. Presented by Caitlyn Syphers
 - ii. DISCUSSION: Caitlyn needs a schedule of members available to work the event.
 - iii. Motion: Board Member N/A
 - iv. Second: Board Member N/A
 - v. VOTE: N/A
 - vi. ACTION ITEMS: Caitlyn will create a schedule for the event and have members pick a time to work. Caitlyn will continue to work with the Special Events team and the County Health Dept. to make sure that all codes and policies are being followed.

- i. Item #7 – Discussion and possible approval of the Relay for Life fundraising event.
 - i. Presented by Caitlyn Syphers
 - ii. DISCUSSION: Relay for Life is Friday- Saturday, April 17-18 at Canyon State University. Members need to decide whether they want to stay for the entire event or leave at midnight. Members need to brainstorm for more fundraising ideas prior to the event. Each member’s goal is to raise \$100.

- iii. Motion: N/A
- iv. Second: N/A
- v. VOTE: NO VOTE
- vi. ACTION ITEMS: Each member's goal is to raise \$100.

- i. Item #7 – Update of the status of the Youth Commission Retreat
 - i. Presented by Caitlyn Syphers
 - ii. DISCUSSION: The retreat will be Friday – Saturday, March 9-10 at Friendly Pines Resort in Prescott, AZ. Morning activities will include either a low-elevation ropes course, a high-elevation ropes course or horseback riding.
 - iii. Motion: Board Member Iris Arevalo
 - iv. Second: Board Member Leslie Bentle
 - v. VOTE: Unanimous approval
 - vi. ACTION ITEMS: Caitlyn Syphers will create a timeline and agenda for the retreat will an estimated amount that each member will need to contribute.

2. ANNOUNCEMENTS: Misca McGriggs has resigned from the Chair position at the Youth Commission. A vote to fill the vacancy will be put on the agenda for the next meeting.

3. ADJOURNMENT:

- i. MOTION: Board Member Melissa Tiscareno
- ii. SECOND: Board Member Leslie Bentle
- iii. VOTE: Unanimous approval

SUMMARY PREPARED BY: Caitlyn Syphers, February 12, 2008
FROM NOTES BY: Melissa Tiscareno, February 6, 2008