



PEDDLERS, SOLICITORS & TRANSIENT MERCHANTS

FEE: \$250 per quarter - A \$25 BACKGROUND CHECK FEE PER APPLICANT MUST ACCOMPANY THIS APPLICATION.
Minimum 10-day processing period before license and badges will be issue.

Corporate/Firm Information						
Company Name:			Company Address:			
Corporate Applicant / Authorized Contact Person:						
Business Phone:		Applicant Phone:		Applicant Email:		
Arizona Sales Tax #:		Federal Tax ID#:		Food Handlers Permit #:		Contractors Lic #:
Description of business and products to be sold:						
Location in Queen Creek where business will be transacted:						
Names of Agents going door-to-door:						
Length of time (3 month period) for which the right to do business is desired:						
List the last 3 cities where a peddlers or similar permit has been obtained by your company:						
1.		2.		3.		
Description of all vehicles being used (attach a copy of vehicle registration ; attach additional sheet if necessary):						
Make	Model	Year	Color	Plate#	State	
Agent/Solicitor Section – Include a 2x2 photo, showing the head and shoulders taken within the last 60 days.						
Agents Full Name:				Phone #:		
Residential Address:				SSN#:		
Date of Birth:		Place of Birth:		Drivers License #:		
Height	Weight	Hair Color	Sex	Eye Color:		
Have you been convicted of any crime, misdemeanor (except minor traffic violations) or violation of municipal law ? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, nature of offense and the penalty or punishment:						
Character References: List (2) property owners in the Town of Queen Creek OR list the last (2) cities where you were licensed OR list your last (2) places of employment. Include name, address, phone, contacts, dates.						
1. Name of reference/ employer/ or city where you were licensed:			Address:			
Contact Person (include Phone#)			Dates Worked:			
2. Name of reference/ employer/ or city where you were licensed:			Address:			
Contact Person (include phone#)			Dates Worked:			
Are you proposing to sell edible foodstuffs ? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach a copy of your County health card or statement from a Queen Creek physician dated no more than 10 days prior to this application, certifying that the applicant is free of infectious, contagious or communicable diseases.						



Signature					
A BUSINESS LICENSE & TOWN ISSUED ID BADGE MUST BE OBTAINED BEFORE YOU CAN ENGAGE IN BUSINESS IN THE TOWN OF QUEEN CREEK.					
I CERTIFY THAT THE STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I understand that any license or permit issued or approved pursuant to this application does not authorize any business activity within the Town of Queen Creek, AZ which violates Town Code or other Town ordinances. Any violation of the Town Code or ordinances may result in penalties as prescribed in the Town Code. Business license and approval process may take 10-14 business days.					
Print Name of Authorized Corporate Applicant		Signature		Date	
Printed Name of Agent / Solicitor		Signature		Date	
FOR OFFICE USE ONLY:					
<input type="checkbox"/> \$250 qtr. fee	<input type="checkbox"/> \$25 per agent fee	<input type="checkbox"/> References	<input type="checkbox"/> 2x2 Photos	<input type="checkbox"/> Vehicle Registration	<input type="checkbox"/> County Health Card or Physician Statement
ARS §41-1080:		Business License #		Quarterly Period:	
APPROVAL: MCSO				Date:	
APPROVAL: Other				Date:	
APPROVAL: Town Clerk				Date:	

APPLICATION REVIEW & TIMEFRAMES

Total Review Time: The business license application and approval process may take up to **10-14 business days***.

Days 1-4: The application is reviewed and the applicant is notified if more information is needed. The review timeframe will not start and a business license will not be processed until the application is complete and the fee is received.

Days 5-14: Verification of license eligibility (ARS §41-1080), tax identification numbers and all other Code requirements. The application is routed to other departments as needed for approval. The customer is notified if more information is needed or if the license has been denied. ID badges are created for individual agents. The approved license is issued and the applicant is notified.

*Peddlers, Solicitors & Transient Merchant applications require a 10-day mandatory investigation period, which may result in total review timeframes up to 24 days.

9-834. Prohibited acts by municipalities and employees; enforcement; notice

A. A municipality shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or code. A general grant of authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.

B. Unless specifically authorized, a municipality shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.

C. This section does not prohibit municipal flexibility to issue licenses or adopt ordinances or codes.

D. A municipality shall not request or initiate discussions with a person about waiving that person's rights.

E. This section may be enforced in a private civil action and relief may be awarded against a municipality. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a municipality for a violation of this section.

F. A municipal employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the municipality's adopted personnel policy.

G. This section does not abrogate the immunity provided by Section 12-820-01 or 12-820.02.

A.R.S. 9-495, as amended by SB1382. Employees providing assistance; identification; communication; notice

A. In any written communication between a city or town and a person to provide the name, telephone number, and email address of the employee who is authorized and able to provide information about the communication if the communication does any of the following:

1. Demands payment of a tax, fee, penalty, fine or assessment;
2. Denies an application for a permit or license that is issued by the city or town; or
3. Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the city or town.

B. An employee who is authorized and able to provide information about any communication that is described above shall reply within five (5) business days after the city or town receives that communication.



LICENSING ELIGIBILITY REQUIREMENT (ARS § 41-1080)

(Individuals and Sole Proprietorships Only)

Full Last Name:	Full First Name:	Full Middle Name:
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On May 1, 2008 Governor Napolitano signed Laws 2008, Ch. 152 (House Bill 2745) into law. The new law contains a “licensing eligibility” section (Arizona Revised Statutes § 41-1080) preventing a state agency from issuing a (new or renewed) license to an individual unless the individual has provided the agency with one of the forms of identification listed in the law.

Please note that this applies to all “individuals” who obtain licenses. THIS DOES NOT APPLY TO ENTITIES SUCH AS CORPORATIONS OR LLC’S.

Before issuing a license to an individual, the individual must present **one** of the following documents to the municipality indicating that the individual’s presence in the United States is authorized under federal law:

Check the box next to the document you are providing:

- An Arizona driver license issued after 1996 or an Arizona non-operating identification license.
- A driver license issued by a state that verifies lawful presence in the United States. (Licenses from HI, IL, ME, NM, UT, and WA are not acceptable)
- A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States.
- A United States certificate of birth abroad.
- A United States passport.
- A foreign passport with a United States visa.
- An I-94 form with a photograph.
- A U.S. citizenship and immigration services employment authorization document or refugee travel document
- A United States certificate of naturalization.
- A United States certificate of citizenship.
- A tribal certificate of Indian blood.
- A tribal or bureau of Indian affairs affidavit of birth.

ATTACH A PHOTOCOPY showing both sides of your identification.

This provision does not apply to an individual if **ALL** of the following apply:

1. The individual is a citizen of a foreign country or, if at the time of the application, the individual resides in a foreign country.
2. The benefits that are related to the license do not require the individual to be present in the United States in order to receive those benefits.

Signature of applicant

Date

Signature of municipal employee

Date

RETURN THE ORIGINAL OF THIS FORM WITH A COPY OF YOUR IDENTIFICATION