



**PARKS AND RECREATION DEPARTMENT
YOUTH COMMISSION
MINUTES OF THE JANUARY 2, 2008 MEETING**

1. CALL TO ORDER AND INTRODUCTIONS: NO QUORUM
 - a. YOUTH COMMISSION MEMBERS PRESENT: Vice Chair Melissa Tiscareno, Treasurer Ivan Tiscareno, Guest Denn Harris *Please note: there was not a quorum for this meeting, so although items were discussed, no final action was taken and no voting took place.
 - b. RAB MEMBERS: N/A
 - c. SPECIAL GUESTS:
 - d. STAFF: Caitlyn Syphers, Senior Program Technician; Katie Sipes, Management Assistant
2. PUBLIC COMMENT: N/A
3. ITEMS FOR DISCUSSION:
 - a. N/A
 - b. Item #1 – Consideration and possible approval of minutes from December 5, 2007.
 - i. Presented by Melissa Tiscareno
 - ii. DISCUSSION: Melissa reviewed the meeting minutes from Dec. 19, 2007.
 1. FOLLOW UP: N/A
 2. FUTURE AGENDA ITEMS: Will be added to Jan. 16 meeting agenda.
 - a. PRESENTATION made by N/A
 - iii. MOTION: N/A

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- iv. SECOND: N/A
 - v. VOTE: no vote was taken
 - vi. ACTION ITEMS: N/A
- c. Item #2 – Treasurer’s Report
- i. Presented by Ivan Tiscareno
 - ii. DISCUSSION: Balance presently is \$1,993.34.
 - 1. FOLLOW UP: N/A
 - 2. FUTURE AGENDA ITEMS: Will be added to the Jan. 16 meeting agenda.
 - a. PRESENTATION made by N/A
 - iii. MOTION: N/A
 - iv. SECOND: N/A
 - v. VOTE: no vote was taken
 - vi. ACTION ITEMS: N/A
- d. Item #3 – Update of the status of the Town Hall Forum
- i. Presented by Caitlyn Syphers
 - ii. DISCUSSION: A date needs to be set immediately for a Saturday in March.
 - 1. FOLLOW UP: N/A
 - 2. FUTURE AGENDA ITEMS: Will be added to the Jan. 16 meeting agenda.
 - a. PRESENTATION made by N/A
 - iii. MOTION: N/A
 - iv. SECOND: N/A
 - v. VOTE: no vote was taken
 - vi. ACTION ITEMS: Melissa Tiscareno will call all the members and guests who were absent today and report back to Caitlyn Syphers by Friday, Jan. 4 of the Saturday in March that best accommodates to everyone's schedules.
- e. Item #4 – Update of the printer cartridge fundraiser

- i. Presented by Caitlyn Syphers
- ii. DISCUSSION: Caitlyn will send out the filled boxes next week and update the Treasurer's report once the money is received.
 - 1. FOLLOW UP: N/A
 - 2. FUTURE AGENDA ITEMS: Will be added to the Jan. 16 meeting agenda.
 - a. PRESENTATION made by: N/A
- iii. Motion: N/A
- iv. Second: N/A
- v. VOTE: no vote was taken
- vi. ACTION ITEMS: N/A

f. Item #4 – Update of the status of the event: TV Turn Off Day/ Family Game Night

- i. Presented by Caitlyn Syphers
- ii. DISCUSSION: Members and guests present discussed creating a proclamation for the Mayor to announce Feb. 9 the official "Turn your TV Off/Family Game Night" in Queen Creek.
 - 1. FOLLOW UP: N/A
 - 2. FUTURE AGENDA ITEMS: Will be added to the Jan. 16 meeting agenda.
 - a. PRESENTATION made by: N/A
- iii. Motion: N/A
- iv. Second: N/A
- v. VOTE: no vote was taken
- vi. ACTION ITEMS: Caitlyn Syphers and Katie Sipes will work together to create a proclamation for February 9th's event. They will work to get it on the agenda at the council meeting prior to the event as well.

g. Item #5 – Update of the status of the Youth Commission Retreat

- i. Presented by Caitlyn Syphers
- ii. DISCUSSION: An out-of-state trip will not be feasible this year with the budget cut-backs and lack of fundraising opportunities. A vote for

an alternative location will have to be decided on at the next meeting in order to get the retreat scheduled on time.

1. FOLLOW UP:

2. FUTURE AGENDA ITEMS: Will be added to the Jan. 16 meeting agenda.

a. PRESENTATION made by: N/A

iii. Motion: N/A

iv. Second: N/A

v. VOTE: no vote was taken

vi. ACTION ITEMS: Caitlyn Syphers will continue to research other venues and have a presentation ready for the next meeting on some alternative locations and activities for the retreat.

h. Item #6 – Discuss the status of the upcoming "Dinner with the Mayor" event

i. Presented by Caitlyn Syphers

ii. DISCUSSION: Members and guests brainstormed for questions to ask the Mayor and an itinerary of the night in order to plan a successful event.

1. FOLLOW UP: N/A

2. FUTURE AGENDA ITEMS: Will be added to the Jan. 16 meeting agenda.

a. PRESENTATION made by: N/A

iii. Motion: N/A

iv. Second: N/A

v. VOTE: no vote was taken

vi. ACTION ITEMS: Caitlyn will create an itinerary of the night's activities and send them to Maria for the Mayor to have in advance for the event.

2. ANNOUNCEMENTS: N/A

3. ADJOURNMENT:

i. MOTION: no adjournment was made as there was not a quorum

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- ii. SECOND: N/A
- iii. VOTE: N/A

SUMMARY PREPARED BY: Caitlyn Syphers, January 3, 2008
FROM NOTES BY: Caitlyn Syphers, January 2, 2008