

## Council Policy/Issue Review Agenda Schedule

**Note:** This list of upcoming agenda items is based on an aggregate list of major policy/issue review items and does not include all items that may surface throughout the year. Also, the dates or meetings where an item is denoted, may change based on a variety of circumstances.

### November 2013

#### 1. Second Meeting

- **Town Manager's Office:** Work Study – School Resource Officer discussion. RETREAT ACTION ITEM.
- **Economic Development:** Work Study – 25<sup>th</sup> Anniversary update and logo.
- **Workforce & Technology:** Work Study - Organizational capacity and needs analysis/Succession Planning. RETREAT ACTION ITEM.
- **Development Services/Fire:** Building code updates review and possible adoption of the 2012 UFC/UBC building codes. We are currently using the 2006 edition.
- **Development Services:** Annexation policy for State Lands. RETREAT ACTION ITEM.
- **Town Manager's Office:** Discussion on Corporate Strategic Plan.

### December 2013

#### 1. First Meeting

- **Economic Development:** Work Study- Enhanced Town marketing program. RETREAT ACTION ITEM.
- **Economic Development:** HPEC report. RETREAT ACTION ITEM.
- **Development Services:** Town Fiscal Impact Study
- **Economic Development:** Chamber of Commerce study.

#### 2. Second Meeting

- **Town Manager's Office:** Town's legislative agenda for 2014. – Work Study Parks District Item, Regular session action.
- **Town Manager's Office:** Renewal of lobbyist contract.
- **Development Services:** General Plan 2015 Update project.
- **Utilities:** CAG 208 Water Quality Plan Amendment
- **Utilities:** NIA CAP reallocation application due June 14 to ADWR, cost associated and why we want to apply, demonstrating the need for a larger surface water allotment versus CAGR enrollment.
- **Utilities:** Reuse water options and long term planning for using our treated effluent; potential recharge sites and partners.
- **Town Manager's Office:** Action on Corporate Strategic Plan.
- **Development Services:** General Plan Amendments.

### January 2014

#### 1. First Meeting

- Cancelled due to holiday.

#### 2. Second Meeting

- **Student of the Month**
- **State of the Town**
- **Workforce & Technology:** Work Study discussion on pay philosophy and classification and compensation.
- **Workforce & Technology:** General benefits discussion – Impact of Healthcare Reform (Waiting on info from federal government. Date may change.)
- **Economic Development:** Infrastructure implementation and advancement in employment areas.
- **Town Manager's Office:** Development fee update public hearing.

## Council Policy/Issue Review Agenda Schedule

### February 2014

1. First Meeting
  - **Workforce & Technology:** Final action on pay philosophy and classification and compensation.
  - **Finance:** Work Study – Non-profit funding. RETREAT ACTION ITEM.
2. Second Meeting
  - **Development Services:** Long-range planning/land uses/economic development impacts. (Tischler Bise Study)
  - **Town Manager's Office:** Adoption of Development Fee Land Use Assumptions and Infrastructure Improvements Plan.
  - **Economic Development:** QC, Inc. options for defining mission/goal of program and criteria for entering into leases. RETREAT ACTION ITEM.

### March 2014

1. First Meeting
  - **Economic Development/Workforce & Technology:** Demonstration on mobile applications.
  - **Fire:** Review of staffing model for changing fire/EMS service.
  - **Development Services/Economic Development:** Multifamily housing in Town Center/East Mark and how will affect the Town.
2. Second Meeting
  - **Finance:** Work Study - Report on financing growth, with particular attention to public safety and roads options. RETREAT ACTION ITEM.
  - **Utilities:** Update on the GWRP expansion timeframe and our obligations and capacity. December 2018 planned expansion up in running.
  - **Economic Development:** Revolving loan program. (Depends on status of Town Center beautification program)

### April 2014

1. First Meeting
  - **Workforce & Technology:** Policies and procedures update.
  - **Town Manager's Office:** Development fee update public hearing.
2. Second Meeting

### May 2014

1. First Meeting
  - **Town Manager's Office:** Adoption of updated development fees.
2. Second Meeting

### June 2014

1. First Meeting
2. Second Meeting

### July 2014

1. First Meeting
2. Second Meeting
  - **Utilities:** Discussion on septic systems replacement in large-lot areas of the community, and conversion of those systems to Town sewer connections.



**Agenda**  
**Regular and Possible Executive Session**  
**Queen Creek Town Council**  
Queen Creek Town Hall, 22350 S. Ellsworth Road  
Council Chambers  
Date  
5:30pm

**Public Hearings will not be held prior to 7:00p.m.**

**1. CALL TO ORDER**

*Notice of option to recess into Executive Session: Pursuant to ARS 38-431.02, notice is hereby given to the members of the Town Council and to the general public that, at this Regular Meeting, the Town Council may vote to go into Executive Session, which will not be open to the public, for legal advice and discussion with the Town Attorney(s) for legal advice on any item listed on the following agenda, pursuant to ARS 38-431-03(A).*

**2. ROLL CALL** (one or more members of the Council may participate by telephone)

**3. MOTION TO ADJOURN TO EXECUTIVE SESSION (to be held in the Saguaro Conference Room of the Municipal Services Building) for the following purposes:**

A.

B.

**4. CONSENT CALENDAR:** Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. Members of the Council and or staff may remove any item for separate consideration.

A.

B.

**5. ITEMS FOR DISCUSSION:** These items are for Council discussion only and no action will be taken. In general, no public comment will be taken. Depending on the time remaining, the Council may carryover any agenda item listed prior to the scheduled recess to the reconvened meeting that begins at 7:00p.m.

A.

B.

**Agenda for the Regular and Possible Executive Session**

**Queen Creek Town Council**

**Date**

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**6. RECESS – THE MEETING WILL RECONVENE AT 7:00PM.**

**7. CEREMONIAL MATTERS:** Pledge of Allegiance, Invocation, Presentations, Proclamations, Awards, Guest Introductions and Announcements.

A.

**8. PUBLIC COMMENT:** Members of the public may address the Town Council on items not on the printed agenda and during Public Hearings. Please complete a “Request to Speak Card”, located on the table at the rear of the Council Chambers and turn it in to the Town Clerk prior to the beginning of the meeting. There is a time limit of three minutes for comments.

**9. COMMITTEE REPORTS**

A. Council summary reports on meetings and/or conferences attended. This may include but is not limited to Phoenix-Mesa Gateway Airport; MAG; East Valley Partnership; CAG. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

B. Partner agencies quarterly or periodic updates to Council. This may include but is not limited to Queen Creek Chamber of Commerce; Queen Creek Performing Arts Center; Boys & Girls Club of East Valley; and Maricopa or Pinal County Board of Supervisors or other governmental agencies. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

**10. PUBLIC HEARINGS CONSENT CALENDAR:** Public Hearing items are designated with an asterisk (\*). Prior to consideration of the Public Hearings Consent Agenda, the Mayor will ask whether any member of the public wishes to remove a Public Hearing item for separate consideration. Members of the Council and or staff may remove any item for separate consideration.

\*A.

\*B.

**11. PUBLIC HEARINGS:** If you wish to speak to the Council on an item listed as a Public Hearing, please complete a Request to Speak Card and turn it in to the Town Clerk. Speakers will be called upon in the order in which their cards are received. Speakers are limited to three (3) minutes each.

A.

B.

12. **FINAL ACTION:** If you wish to speak to the Council on an item listed under Final Action, please complete a Request to Speak Card and turn it in to the Town Clerk. Speakers will be called upon in the order in which their cards are received. Speakers are limited to three (3) minutes each.

A.

B.

13. **ITEMS FOR DISCUSSION AND CARRYOVER AGENDA ITEMS:** These items are for Council discussion only and no action will be taken. In general, no public comment will be taken. ***ANY AGENDA ITEMS LISTED PRIOR TO THE SCHEDULED RECESS AND WERE POSTPONED WILL BE DISCUSSED AT THIS TIME.***

A.

B.

14. **MOTION TO ADJOURN TO EXECUTIVE SESSION:** The Council may reconvene the Executive Session for any of the items listed on the Executive Session Agenda.

15. **ADJOURNMENT**

# Queen Creek Town Council Meetings

## Queen Creek Town Council

### Mayor Gail Barney

June 2010-December 2014

[gail.barney@queencreek.org](mailto:gail.barney@queencreek.org)

### Vice Mayor Dawn Oliphant

June 2010-December 2014

[dawn.oliphant@queencreek.org](mailto:dawn.oliphant@queencreek.org)

### Council Member Craig Barnes

June 2012-November 2016

[craig.barnes@queencreek.org](mailto:craig.barnes@queencreek.org)

### Council Member Robin Benning

June 2012-November 2016

[robin.benning@queencreek.org](mailto:robin.benning@queencreek.org)

### Council Member Jeff Brown

June 2012-November 2016

[jeff.brown@queencreek.org](mailto:jeff.brown@queencreek.org)

### Council Member Jason Gad

June 2012-December 2014

[jason.gad@queencreek.org](mailto:jason.gad@queencreek.org)

### Council Member Julia Wheatley

June 2010-December 2014

[julia.wheatley@queencreek.org](mailto:julia.wheatley@queencreek.org)

To email the entire Town Council:

[TownCouncil@queencreek.org](mailto:TownCouncil@queencreek.org)

To call: 480-358-3000

## Welcome!

Thank you for choosing to attend tonight's Council Meeting! The Town of Queen Creek operates under the Council - Manager form of local government. Policy is set by the Mayor and Council who are elected and is carried out by the Town Manager who is appointed by the Council. With this type of government, the Council decides what is to be done and the Town Manager, through Town staff, carries out or implements those policies. This type of government is considered to be the most economical and efficient form of government.

## Town Council Meetings

The Council meets twice a month, on the 1st and 3rd Wednesdays of the month, beginning at 5:30 p.m. The agenda with supporting documents are provided to the Council one week prior to the meeting. This allows time for them to review the agenda and ask questions of Town staff. If no additional information is needed, many times the Council will approve an item with no additional discussion. This applies to particularly routine issues such as minutes, contracts, resolutions and some ordinances.

All Public Hearings will be held at the 7 p.m. session.

## How You Can Participate

Citizens can appear before the Town Council to express their views during the Public Comment period. In addition, citizens have the opportunity to speak on items listed under Public Hearings and Final Action.

## Mission Statement

It is the mission of the Town of Queen Creek to provide a framework for a high quality of life, promote a strong sense of community and provide responsive public services in a caring, ethical, innovative and accountable manner.

## Keep In Touch

The Town has a presence on a variety of digital media, centered on the website, [QueenCreek.org](http://QueenCreek.org).

Take part in the community conversation on our social media sites:

[Facebook.com/QueenCreek](https://www.facebook.com/QueenCreek)

[Facebook.com/QCFire](https://www.facebook.com/QCFire)

[Facebook.com/QCRecreation](https://www.facebook.com/QCRecreation)

[Facebook.com/HorseshoePark](https://www.facebook.com/HorseshoePark)

[Twitter.com/TOQC\\_official](https://twitter.com/TOQC_official)

[Youtube.com/TheQCChannel](https://www.youtube.com/TheQCChannel)

[Pinterest.com/VisitQueenCreek](https://www.pinterest.com/VisitQueenCreek)

[Instagram.com/TOQC\\_official](https://www.instagram.com/TOQC_official)