



Requesting Department:

Management Services
Department

TO: PARKS & RECREATION ADVISORY COMMITTEE

FROM: ADAM ROBINSON, RECREATION SUPERINTENDENT

**RE: CONSIDERATION AND POSSIBLE APPROVAL OF THE FY 13/14
PARKS AND RECREATION ADVISORY COMMITTEE (PRAC) WORK
PLAN**

DATE: SEPTEMBER 24, 2013

Staff Recommendation:

Staff recommends approval of the FY 13/14 Parks and Recreation Advisory Committee Work Plan.

Relevant Council Goal(s):

Annual Review of Council Committee Work Plans

Proposed Motion:

Move to approve the Fiscal Year 2013/2014 Parks and Recreation Advisory Committee Work Plan as it was finalized this evening.

Discussion:

A provision of the Council adopted bylaws for citizen advisory committees is that at the new fiscal year, each active committee shall submit a work program to the Council for consideration and approval.

This Staff Report provides a staff recommended annual work plan for the Parks and Recreation Advisory Committee for FY 13/14. Submitted herewith is the proposed FY 13/14 Parks and Recreation Advisory Committee (PRAC) Work Plan. The work plan is developed by including Town Council established or adopted goals and priorities, including the Town's Corporate Strategic Plan, master plans, budget, department work priorities, Committee member knowledge, interest, and expertise.

The activities of PRAC may include study of critical issues, hearing public testimony, independent research, and reviewing staff reports and recommendations – all of which is intended so that the committee is prepared to discuss, formulate, and forward well-developed recommendations to the Town Council concerning recreation services, park, trails, and open space policies, development proposals, and citizen insight.

FY 13/14 Work Plan Items

Priority 1

- Develop a recommendation to Town Council regarding providing a parks development plan for consideration as part of the Town's CIP project list.
- Develop an annual survey for Youth Sports Partnerships to ensure a lasting and positive working relationship
- Create a schedule of programs/activities that provide committee members an opportunity to volunteer, evaluate, and gain citizen input on the Town's recreation services.

Priority 2

- Finalize a Facility Use Policy for Desert Mountain Park, Founders Park, and the Library Recreation Annex, including a code of conduct covering all rentals, partners and users.
- Develop and finalize policy for use of the concession stands in Town parks; both for Youth Sports Partnership seasons and general rentals.
- Review the current schedule of fees for facility rentals to determine price points and usage; comparisons to other cities/towns and any local comparable "competition".

Priority 3

- Develop a Procedure for Temporary Religious Displays as they pertain to Town parks and open space
- Review the current Memorials and Monuments Donation policy.
- Develop recommendations to Town Council regarding the Dog Park project; design/layout and park rules/regulations.
- Develop recommendations to Town Council regarding the Splash Park project; assist in reviewing proposals.

Fiscal Impact

There is no direct fiscal impact regarding the Work Plan

Alternatives

- 1) PRAC may choose to alter the plan as recommended above and approve an amended version of the FY 13/14 Work Plan.
- 2) PRAC could direct staff to change the Work Plan and bring an amended version to a future meeting for consideration.