



**Minutes**  
**Work Study Session**  
**Queen Creek Town Council**  
Queen Creek Town Hall, 22350 S. Ellsworth Road  
Council Chambers  
November 7, 2012  
5:30pm

**1. Call to Order**

The meeting was called to order at 5:30pm.

**2. Roll Call** (one or more members of the Council may participate by telephone)

Council Members present: Barnes; Brown (arrived at 5:39pm); Gad; Wheatley (arrived at 5:31pm); Vice Mayor Benning and Mayor Barney.

Council Member Oliphant was absent.

**3. Motion to adjourn to Executive Session (to be held in the Saguaro Conference Room of the Municipal Services Building) for the following purposes:**

A. Discussion and consultation with the Town Attorney for legal advice and to consider the Town's position and instruct the staff regarding acquisition of property (H2O Inc. Water Utility). (A.R.S. 38-431.03(A)(3), (4) & (7).

B. Discussion and consultation with the Town Attorney for legal advice with the Town's Attorney and representatives regarding the sale or lease of 20-acre parcel in Town Center. A.R.S. 38-431.03(A)(3), (4) & (7).

C. Discussion and consultation for legal advice and to consider the Town's position and instruct its attorneys regarding an intergovernmental agreement. A.R.S. 38-431.03(A)(3) and (4).

**Motion to adjourn to Executive Session at 5:31pm (Benning/Gad/Unanimous)**

The Work Study Session reconvened at 6:15pm.

**ITEMS FOR DISCUSSION** These items are for Council discussion only and no action will be taken. In general, no public comment will be taken.

**4. Presentation on the Citizen Survey results.**

PIO Marnie Schubert introduced Shelly Clark from Issues & Answers, the Town's consultant that completed the Citizen Survey.

Ms. Clark reviewed the survey methodology and results. She stated that 400 surveys were completed from verified Town residents. Some highlights Ms. Clark discussed

**Minutes for the Work Study Session  
Queen Creek Town Council  
November 7, 2012  
Page 2**

included the most favored method of communication from Town was the water bill insert and a growing preference with social media. She also indicated that the satisfaction with Town employees was rated very high as well as Quality of Life.

**5. Presentation and discussion on SB1598 Timelines.**

Management Assistant Kevin Johnson discussed the application processing and compliance requirements in SB 1598 and presented the Town's proposed program. Mr. Johnson discussed the Administrative Review and Substantive Review timeframes and compared them with several other municipalities. He said staff would be looking at software upgrades, staffing and methods for improvement and efficiencies for compliance.

There was discussion on review timeframes for site plans. Mr. Johnson explained that site plans are approved through Planning and Zoning and Town Council and not subject to the SB 1598.

**6. Discussion on the Draft 2013-2018 Corporate Strategic Plan.**

No discussion.

**7. Adjournment**

**Motion to adjourn the Work Study Session at 6:55pm (Brown/Barnes/Unanimous)**

TOWN OF QUEEN CREEK

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Gail Barney, Mayor

Attest:

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Jennifer F. Robinson, MMC

I, Jennifer F. Robinson, do hereby certify that, to the best of my knowledge and belief, the foregoing Minutes are a true and correct copy of the Minutes of the November 7, 2012 Work Study Session of the Queen Creek Town Council. I further certify that the meeting was duly called and that a quorum was present.

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Jennifer F. Robinson, MMC

Passed and approved on November 21, 2012.